**CITY OF MOLALLA**

Safety Committee Meeting Minutes

June 18, 2024

Location: Water Treatment Plant

**STAFF ATTENDANCE**

**Staff Present**: James Clifton, Andy Oliva, Suzanne Baughman, Jessica Wirth, Sharon Tramel, Nicole Ricker, Jamie Joost

***Absent:*** Beka Murcray

Andy called the meeting to order at 9:06 am

**CONSENT AGENDA**

1. Safety Committee Meeting Minutes – May 21, 2024

**GENERAL BUSINESS**

1. Review and update of previous meeting action items.
2. Safety Check-In.
   1. Ensure department has sufficient drinking water supplies during inclement weather.
   2. [The OSHA-National Institute for Occupational Safety Health (NIOSH) provides a Heat Safety Tool](https://www.cdc.gov/niosh/topics/heatstress/heatapp.html) that is a useful resource for planning outdoor work activities based on how hot it feels throughout the day. It has a real-time heat index and hourly forecasts specific to your location. Attached is the app link for downloading onto your cell phone: <https://www.cdc.gov/niosh/topics/heatstress/heatapp.html>

*The OSHA-NIOSH Heat Safety Tool features:*

* A visual indicator of the current heat index and associated risk levels specific to your current geographical location
* Precautionary recommendations specific to heat index-associated risk levels
* An interactive, hourly forecast of heat index values, risk levels, and recommendations for planning outdoor work activities
* Location, temperature, and humidity controls, which you can edit to calculate for different conditions
* Signs and symptoms and first aid for heat-related illnesses

1. Safety Committee to conduct walk-through’s of each facility when alternating monthly meeting place. **July’s safety committee meeting will take place at Public Works**.
2. Safety Inspection Action Items:

**Water Treatment Plant**

1. Harness / safety cage needed for water tank ladder

**Public Works**

1. Remind employees to unplug power equipment (hand saw, grinder) when not in use

1. Andy to contact Fire Department regarding 1st Aid training for city staff.
   1. Scheduled for last week in July and 2nd group mid August.

**ACCIDENT INVESTIGATION**

None.

**ADJOURN**

Andy adjourned the meeting at 10:15 am.

The next meeting is scheduled for July 16, 2024, at 9:00 a.m. **/ Public Works.**

ATTEST: Andy Oliva

Human Resource / Risk Manager

Safety Committee Chair