



MEETING MINUTES

CITY OF MOLALLA SAFETY COMMITTEE

May 16, 2023 | 9:00AM

Public Works Shop | Toliver Road

STAFF ATTENDANCE

Staff Present: Christie Teets, City Recorder – City Hall; Ronda Lockwood, Planning Specialist – Civic Center; Suzanne Baughman, Executive Admin Asst. – City Hall; Devin Oei, Utility Worker II – PW Shops; Jamie Joost, Utility Worker II – PW Shops
Absent: Beka Murcay, Library; Nicole Ricker, Police Department

Christie called the meeting to order at 9:08am.

CONSENT AGENDA

- A. Meeting Minutes – April 18, 2023

A motion was made by Ronda to approve the Consent Agenda, seconded by Devin. Vote passed 4-0.

GENERAL BUSINESS

- A. Tour of Public Works Shops

Before the Tour of Public Works Shops, the group discussed the June Safety Committee meeting. Due to events surrounding the Molalla Buckeroo, staff time is limited to additional meetings. The group agreed via consensus to not hold a June meeting, and to reconvene in July.

Devin and Jamie led the tour of the Shops. Items included in the tour were:

- A complete tour of the main shop. It was pointed out that there is no fire suppression or fire detectors in the facility, there are also no sprinklers.
- Explanation of the newly installed Decant Facility, which separates gravel and grease from going into our stormwater system.
- Pea gravel that was removed from Long Park to accommodate the updated playground equipment. Certified wood chips are used.
- Each building on the grounds are appropriately marked in the event of an emergency.
- Multiple piles for recycling: brass/copper, aluminum that goes to Cherry City

- PPE is worn on all equipment, including ear protection on lawn mowers
- PW staff are making sure to wear a hat, sunglasses, long sleeve shirts, etc. during the warmer days
- The crew is constantly working on organizing the out-buildings, to create a safe environment for all. Items no longer in use are being discarded properly or recycled.

ACCIDENT INVESTIGATION

None.

ADJOURN

Christie adjourned the meeting at 10:15am.

The next meeting is scheduled for July 18th at 9:00am at Park location TBD.

ATTEST: Christie Teets, CMC
City Recorder | Safety Committee Chair