



MEETING MINUTES

CITY OF MOLALLA SAFETY COMMITTEE

April 18, 2023

9:00AM

City Hall – 117 N. Molalla Avenue, Molalla

STAFF ATTENDANCE

Staff Present: Beka Murcay Asst. Library Director - Library; Christie Teets, City Recorder – City Hall; Ronda Lockwood, Planning Specialist – Civic Center; Nicole Ricker – Molalla PD; Suzanne Baughman, Executive Admin Asst. – City Hall; Devin Oei, Utility Worker II – PW Shops

Christie called the meeting to order at 9:11am.

CONSENT AGENDA

- A. Meeting Minutes – March 21, 2023

Ronda made a motion to approve the Consent Agenda, seconded by Suzanne. Vote passed 6-0.

OLD BUSINESS

- A. Exposure Control Plans

Exposure Control Plans are still being worked on. Christie thanked everyone for submitting the location of their SDS Binders.

NEW BUSINESS

- A. Meeting Locations

Christie would like to start holding Safety Committee meetings in locations other than City Hall. Ideas discussed by the group are the Public Works Shop, Civic Center, Library, and Fox Park when the weather gets nice. Devin offered to host the next meeting.

Ronda shared that construction of the Civic Center front office is almost complete. A key will be needed to enter into the staff offices. Eventually doors will be equipped with key fobs.

Christie shared details from the Risk Management conference she had been to the Friday before. There is some great information regarding natural disasters that would be great to share with the group. Suzanne and Christie will work on this.

Suzanne gave an update on Fire Extinguisher Training. She is in touch with the Fire Department and training sessions should happen sometime in June.

ADJOURN

Christie adjourned the meeting at 9:47am

The next meeting is scheduled for May 16, 2023 at 9:00am at Public Works Shops.

ATTEST: Christie Teets, CMC
Safety Committee Chair