

# Minutes

City of Molalla **Planning Department**  
August 3, 2010

## Call to Order

Chairperson Dick Miller called the meeting to order of the Planning Commission at 6:16pm on August 3, 2010 at Molalla City Hall.

## Roll Call

### Planning Commissioners:

Chairperson Dick Miller, Commissioner Bob Trexler, Commissioner Roger Gates, Commissioner Deborah Rogge, Commissioner Jerome Beattie, and Ex-Officio Mary Lynn Jacob

### Absent

Vice Chairperson Harry Ruth, Commissioner Bill Hood, and Ex-Officio Christine Dublin (medical leave)

## Staff

Shane Potter Planning Director

## Approval of Prior Minutes

No minutes existed since the last Planning Commission meeting was a work session on the strategic plan.

## Public Comment

None

## Public Hearings

### **Open the Hearing:**

The public hearing on file CA 2010-2 was opened by Chairperson Dick Miller at 7:00pm at the Molalla City Hall Conference Room.

### **Rules:**

Chairperson Dick Miller read the rules of the hearing.

### **Staff Report:**

PD Potter presented the staff report.

### **Questions by Planning Commission of Staff:**

Commissioner Jerome Beattie requested a physical location using the large map on the wall.

**Applicant:**

The applicant, Ian Seeley, made a short presentation consistent with the report filed with the application.

**Person(s) in Favor of Application:**

None

**Person(s) Opposed to the Application:**

None

**Rebuttal by Applicant:**

None

**Public Hearing Closed:**

Commissioner Deborah Rogge made a motion to close the public hearing and Commissioner Bob Trexler seconded the motion. All were in favor of closing the public hearing.

**Questions of Staff, if any, by the Planning Commission:**

Chairperson Dick Miller stated that he felt that the first two conditions of approval should be met prior to the City Council meeting. Commissioner Jerome Beattie and Commissioner Mary Lynn Jacobs concurred that the first two conditions are simple enough to be met in the very short term.

Commissioner Jerome Beattie stated that this annexation makes sense as it cleans up one more parcel that is an island in the city.

**Discussion and Deliberation by the Planning Commission:**

The Planning Commission voted all in favor to recommend approval of the application to the City Council with the understanding that Conditions 1 and 2 of the proposal are completed prior to the City Council hearing.

**VOTE:**

Commissioner Jerome Beattie - First

Commissioner Deborah Rogge - Seconded

All Planning Commissioners present were in favor of the recommendation

**Old Business**

NONE

**New Business**

PD Potter asked the group if they wanted to make any changes to the Yard of the Month program. Chairperson Dick Miller expressed that it was going very good and that he did not feel it was necessary to hamper with it. Chairperson Dick Miller did request that staff bring a list of winners to the next meeting in order to show the group who and what had been won over time.

Commissioner Jerome Beattie asked if we could check with Oregon City who he believes just went through a large annexation process to see if we could use some of their ideas when looking at the mass annexation we will be working on.

The Commission elected to nominate new officers:

Chairperson - Dick Miller  
Vic Chairperson - Roger Gates  
Secretary - Bill Hood

### Upcoming Meetings

The board set their next meeting for August 24, 2010 for a work session on the Strategic Plan

### To Do Items

- Create a list to provide to all the Planning Commissioners on contact information for one another.
- The group would like to begin looking at a process to select businesses for an award similar to that of Yard of the Month but with redevelopment or development in mind.
- The group would also like to look at award criteria for new development that matches what the city is trying to achieve.
- Provide a list of winners from the Yard of the Month.
- Provide training on handouts from meeting regarding proper procedures by Planning Commissioners.
- Contact Oregon City and ask how they handled their mass annexation.
- provide list of code changes in report format.
- Further discussion on Strategic Plan information.

### Adjournment

Chairperson Miller adjourned the meeting at 8.15pm.