



Minutes of the Molalla City Council Regular Meeting

Molalla Adult Community Center
315 Kennel Ave., Molalla, OR 97038
Wednesday, July 24, 2019

THE MOLALLA CITY COUNCIL REGULAR MEETING was called to order by Mayor Keith Swigart at 7:00pm, followed by the flag salute.

COUNCIL ATTENDANCE:

Mayor Keith Swigart – Present
Councilor Elizabeth Klein – Present
Councilor Leota Childress – Present
Councilor DeLise Palumbo – Present
Councilor Terry Shankle – Present
Councilor Jody Newland – Present
Vacant Seat
Student Liaison Natalee Litchfield – Present

STAFF IN ATTENDANCE

Dan Huff, City Manager -Present
Gerald Fisher, Public Works Director - Present
Chaunee Seifried, Finance Director – Present
Christie DeSantis, Interim City Recorder - Present
Alice Cannon, Planning Director - Present

PRESENTATIONS, PROCLAMATIONS, CEREMONIES

None.

PUBLIC COMMENT

None.

APPROVAL OF THE AGENDA

Mayor Swigart called for a motion to approve the agenda. Motion was made by Councilor Shankle, seconded by Council Newland. Vote passed 6-0.

CONSENT AGENDA

- A. Meeting Minutes – June 26, 2019
- B. 17-15 WTP 2MG Filtration Unit Improvements

Mayor Swigart called for a motion to approve the Consent Agenda. Motion was made by Councilor Childress to approve as written, seconded by Councilor Klein. Vote passed 6-0.

GENERAL BUSINESS

- A. Resolution 2019-17: Financial Policies (Seifried)
 - A Resolution Adopting the City of Molalla Financial Policies

Finance Director Seifried reminded Council that on May 22, 2019, some of the policies were discussed briefly.

Councilor Palumbo requested that on Page 2 of the Expenditure Policy; Section IV, Policy Statements, Letter A, be changed from “All monies due by the City shall be paid in full with 30 days of receipt of invoice” to “All payments due shall be paid as agreed”. After brief discussion, it was agreed upon by staff and council.

Mayor Swigart requested a change in the Grants Management Policy, Section II Authority, paragraph two to be changed from "The Board designates the City Manager" to read "The Council designates the City Manager". This was agreed upon by staff and council.

Finance Director Seifried agreed to amend both changes as requested.

Mayor Swigart requested that Council approve the Resolution as amended. A motion to approve Resolution 2019-17 was made by Councilor Childress, seconded by Councilor Shankle. Vote passed 6-0.

REPORTS

City Manager Huff reminded Council that National Night Out is August 6, 2019. He shared that there would be a large contingency of Public Works, Library, Police and Fire present. Councilor Newland suggested that Council members have a booth for the NNO Event.

Mr. Huff mentioned that the City would like to plan a dedication for the Grizzly and Coyote art installations. He shared with the Council that the plaque for Grizzly and Coyote will be placed in Long Park very soon. Further discussion took place regarding when and where to hold the event.

Mr. Huff shared that there is a both a Council vacancy and Library Board vacancy at this time. Both positions are listed on the City's website.

Planning Director Alice Cannon presented a letter to ODOT regarding the upcoming Cascade Center and the need for a traffic signal at Leroy Ave and OR211. Councilor Newland requested that all Councilors sign the document, as they are all in agreement that this issue needs to be presented to ODOT.

Rae Botsford spoke to the Council regarding this letter. She mentioned that she is distributing this information through social media, Representative Rick Lewis and the citizens of Molalla. Mayor Swigart requested that Ms. Botsford inform him when notification is given to the public so that he can reach out to Commissioner Humberston, as well.

Public Works Director Gerald Fisher shared that a public open house will be held by ODOT on October 2nd 5-7pm for the pedestrian project on OR211. This is not being presented by the City, this is ODOT's project.

Mr. Fisher will bring a modification to the SDC Resolution to correct an error at the next meeting. He is also will bring ordinances forward to update sections of the code at future meetings.

Mr. Fisher received a message from ODOT today that speed on OR213 will be decreased from 45mph to 35mph.

Mayor Swigart asked about the equipment at the City park, whether it was aging or being vandalized. Mr. Fisher stated that it was both. It is very difficult to have parts replaced, as many of our pieces of equipment are outdated and are no longer being made. Replacement purchases are being made as soon as possible.

Mayor Swigart questioned the status of the Tractor Supply Store and whether it would open on time as per their construction agreement. Mr. Fisher explained that they are working with OR Fish and Wildlife and ODOT to receive the permits required for that area.

Mayor Swigart asked about curb extensions at the intersection on Fenton Ave and whether that would be standard construction moving forward. Mr. Fisher explained that this was part of the Safe Routes to School Program and that it was addressed in the Transportation System Master Plan when it was adopted in 2018. Much discussion followed as to whether this would be a design standard that the City would continue to use or whether it would need to be revisited. Mr. Fisher stated that the City is not receiving complaints about Molalla Avenue. Molalla Avenue is the same length as

Fenton Avenue, which is 24 feet. Mr. Fisher stated that an important key to remember is that drivers need to stop at the STOP bar, opposed to moving into the intersection.

Councilor Childress feels that this intersection is unsafe. She requested that before the City consider adding another of this style of intersection, that it be discussed by the Council.

Mr. Huff presented the Council with a Wave Broadband Franchise Agreement update. Mr. Swigart felt that the increase is due to the major networks.

Councilor Klein informed the Council that the Visioning graphic is coming along nicely.

Councilor Childress spoke about a local leadership summit presented by Foothills Community Church. She also reported that plans for Celebrate Molalla are coming along very well.

ADJOURN

Meeting adjourned at 7:56pm. Motion was made by Councilor Newland, seconded by Councilor Klein. Vote passed 6-0.



Mayor, Keith Swigart

Aug. 14, 2019

Date

Respectfully Submitted: Christie DeSantis

Christie DeSantis
Interim City Recorder