



**Minutes of the Molalla Budget Committee Meeting
Molalla Adult Center
315 Kennel Ave., Molalla, OR 97038
Wednesday, May 2, 2018**

1. **CALL TO ORDER OF THE MOLALLA BUDGET COMMITTEE MEETING;** the meeting of May 2, 2018 was called to order by motion of Mayor/Member Thompson and Councilor/Member Boreth seconds. Motion carries 9-0 all ayes at 6:51 pm.

COUNCIL ATTENDANCE:

Mayor Jimmy Thompson – Present
Councilor Elizabeth Klein – Present
Councilor Leota Childress – Present
Councilor DeLise Palumbo – Present
Councilor Glen Boreth – Present
Councilor Cindy Dragowsky – Absent
Councilor Keith Swigart – Present
Chair Jorgenson – Present
Rory Cramer – Present
Stephanie Nice – Absent
Jody Newland – Absent
Robin Eberly - Present

STAFF IN ATTENDANCE

Dan Huff, City Manager - Present
Gerald Fisher, Public Works Director - Present
Chauncey Seifried, Finance Director – Present
Rod Lucich, Police Chief - Present
Kelly Richardson, City Recorder - Present
Diana Hadley, Library Director - Present
Chad Jacobs, City Attorney - Absent

2. **ELECTIONS OF BUDGET COMMITTEE CHAIR**

This was completed during the MURA Budget Meeting.

3. **CONSENT AGENDA**

- a) Supplemental Budget Meeting – January 24, 2018

MOTION by Mayor Thompson: To approve the Consent Agenda as presented. Second by Chair Jorgensen. Motion carries all ayes (9-0).

4. **BUDGET MESSAGE PRESENTATION**

- a) CM/Budget Officer Huff, presented the budget message located on pages 15-17 of the 2018-2019 proposed Budget Document.
- Property Tax Revenue up 5.6% equaling \$163,000 which is earmarked for Public Safety.



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6. PUBLIC HEARING

a) Discussion and/or Action on Fiscal Year 2018-2019- State Revenue Sharing Funds,

MOTION by Mayor/Member Thompson: To open the 2018-2019 State Revenue Sharing. Second by Councilor/Member Swigart. Motion carries all ayes (9-0). 7:00 pm.

MOTION by Mayor/Member Thompson: To close the 2018-2019 Proposed Budget Hearing. Second by Councilor/Member Boreth. Motion carries all ayes (9-0). 7 pm.

7. REVIEW AND DELIBERATIONS ON FISCAL YEAR 2018-2019 PROPOSED BUDGET,

Each member of staff presented their section of the budget as proposed in the 2018-2019 budget document.

- a) **Public Works** – PWD Fisher presented each fund under the public works department. Beginning with parks PWD Fisher briefly recaps the parks department fund and the allocation changes proposed. PWD Fisher briefly discussed the various other funds as presented in the budget. Which can be viewed on the City of Molalla website.
- b) **General Fund** - Senior Accountant Penni presented both the General Fund and the Debt Service Funds the entire document can be viewed on the City of Molalla website.
- c) **Debt Service**
- d) **Police Department** – Chief Lucich presented the Molalla Police Department proposed budget for 2018-2019 fiscal year. Items completed this year were; new Records Management System **and** new Dispatching System along with new patrol cars. Looking ahead the department has budgeted for two new positions year, including a School Resource Officer, in conjunction with Molalla River School District.
- e) **Library** - Presented by Diana Hadley, City of Molalla Library Director. LD Hadley stated ““The Library's budget reflects our goal of providing services and activities to meet the needs of the community. It is balanced and appropriate for our needs. There is a slight increase in expenditures to meet the needs of the community which is off set by the slight increase in revenue”.
- f) **Court** –City Recorder, Kelly Richardson presented the Court budget as a status quo budget with not a lot of changes. One item proposed this year is to paint the inside of the courtroom other



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than that no real changes. In the Administration Department we have budgeted for a new records management solution to meet the community's needs.

8. POSSIBLE BUDGET COMMITTEE MOTIONS

- a) Confirm meeting date for continuation or deliberation.
- b) Move to accept the proposed budget (or as amended) and recommend adoption through Council.

MOTION by Councilor/Member Childress: To approve the 2018-2019 Proposed Budget as presented with the changes as presented in the budget by department heads. Second by Councilor/Member Swigart. Motion carries all ayes (9-0).

- c) Move to approve a rate of ad valorem property taxes to be certified for collection.

MOTION by Mayor/Member Thompson: To approve the Ad Valorem property tax rate. Second by Councilor/Member Boreth. Motion carries all ayes (9-0).

9. ADJOURN

MOTION by Mayor/Member Thompson: To adjourn the budget meeting of May 2, 2018 at 8:31 pm. Second by Councilor/Member Swigart. Motion carries all ayes (9-0).

Robin Eberly
Budget Secretary, Robin Eberly

9/18/18
Date

ATTEST:

Kelly Richardson
Kelly Richardson, CMC
City Recorder