



City of Molalla
City Council - Regular Meeting
Minutes – September 11, 2024
Molalla Civic Center | 315 Kennel Ave. | Molalla, OR

CALL TO ORDER

The Molalla City Council Meeting of September 11, 2024 was called to order by Mayor Scott Keyser at 7:02pm.

COUNCIL ATTENDANCE

Present: Mayor Scott Keyser, Council President Jody Newland, Councilor Leota Childress, Councilor Terry Shankle, Councilor Eric Vermillion, Councilor Raelynn Botsford, and Councilor Darci Lightner. Also present: Student Council Liaison, Grace Peterson.

STAFF IN ATTENDANCE

Mac Corthell, Assistant City Manager; Christie Teets, City Recorder; Crystal Robles, Records Specialist; Seth Kelly, Wastewater Treatment Plant Lead Operator.

APPROVAL OF AGENDA

Mayor Keyser announced the need to remove General Business Item 8A from the Agenda, as documents were not relayed to Chief Long in time for the meeting.

ACTION:

Council President Newland moved to remove General Business Item 8A from the Agenda; Councilor Vermillion seconded. Motion passed 7-0.

AYES: Vermillion, Shankle, Childress, Newland, Botsford, Lightner, Keyser.

NAYS: None.

ABSENTIONS: None.

CONSENT AGENDA

- A. City Council Meeting Minutes – August 28, 2024
- B. OLCC License Issuance

ACTION:

Councilor Vermillion moved to approve the Consent Agenda; Councilor Shankle seconded. Motion passed 6-0-1.

AYES: Vermillion, Shankle, Childress, Newland, Lightner, Keyser.

NAYS: None.

ABSENTIONS: Botsford.

PRESENTATIONS, PROCLAMATIONS, CEREMONIES

None.

PUBLIC COMMENT

None.

PUBLIC HEARINGS

- A. Ordinance No. 2024-04: Updating Molalla Municipal Code, Chapter 5.24 Business Licenses

Assistant City Manager Corthell presented the Ordinance update to City Council, explaining what has been provided is City Attorney recommendations and that staff organized the structure of the ordinance so that it would be simpler for staff and public to follow.

Mayor Keyser opened the Public Hearing for Ordinance No. 2024-04: Updating Molalla Municipal Code, Chapter 5.24 Business Licenses at 7:08pm. Seeing there were no audience members to speak for or against the ordinance, he closed the Public Hearing at 7:09pm.

ORDINANCES AND RESOLUTIONS

A. Ordinance No. 2024-04: Updating Molalla Municipal Code, Chapter 5.24 Business Licenses

Mr. Corthell had nothing additional to add, therefore Mayor Keyser requested a motion to hold the First Reading of Ordinance No. 2024-04 by title only.

ACTION:

Councilor Childress moved to hold the First Reading of Ordinance No. 2024-04 by title only, Councilor Vermillion seconded. Motion passed 7-0.

AYES: Vermillion, Shankle, Childress, Newland, Botsford, Lightner, Keyser.

NAYS: None.

ABSENTIONS: None.

Due to the unanimous vote, Mayor Keyser requested a motion for the Second Reading and Adoption of Ordinance No. 2024-04, Updating Molalla Municipal Code, Chapter 5.24 Business Licenses.

ACTION:

Councilor Botsford moved to hold the Second Reading and Adoption of Ordinance No. 2024-04, Updating Molalla Municipal Code, Chapter 5.24 Business Licenses; Councilor Shankle seconded. Motion passed 7-0.

AYES: Vermillion, Shankle, Childress, Newland, Botsford, Lightner, Keyser.

NAYS: None.

ABSENTIONS: None.

B. Resolution No. 2024-21: Awarding a Contract for WWTP Construction Services and Authorizing the City Manager to Execute the Contract

Assistant City Manager Corthell introduced Dyer Partnership representative, Ryan Quigley for the presentation of the Wastewater Treatment Plant bid. Mr. Quigley referred to items presented in the Staff Report, describing each company and their bid price. Mr. Corthell addressed the significant city staff change over the course of this seven-year project period, and thanked Dyer Partnership for their continued support towards construction of the Wastewater Treatment Plant.

Mayor Keyser acknowledged former staff member, Andy Peters, for his contribution of the video that was created and taken to the Capitol for a presentation that earned State funding for upgrades to the plant.

ACTION:

Council President Newland moved to approve Resolution No. 2024-21, Awarding a Contract for WWTP Construction Services and Authorizing the City Manager to Execute the Contract; Councilor Vermillion seconded.

Council President Newland asked how long the upgrade to the plant will last, given our continued increase in population. Mr. Corthell explained that the upgrades that are being made are modular in nature, lending to expansion as needed. The initial upgrade should last twenty plus years. Cost being passed onto consumers was also addressed. Mr. Corthell listed the 8.75 million dollars earned in grant funds that have been secured, triggering a need for a new rate study. The previous rate study did not reflect the grant funds earned, which will reduce the amount passed onto consumers.

Mayor Keyser questioned how Rotschy Construction was able to provide a much lower bid than others. Mr. Quigley explained that Rotschy's self performs the majority of their work. Not having to hire subcontractors for various tasks helps keep the costs lower.

Mayor Keyser called for the vote. . Motion passed 7-0.

AYES: Vermillion, Shankle, Childress, Newland, Botsford, Lightner, Keyser.

NAYS: None.

ABSENTIONS: None.

GENERAL BUSINESS

A. CCPOA Sergeant Contract -

****Removed via motion at Approval of Agenda.****

B. Intergovernmental Agreement/Clackamas County - Emergency Debris Removal

Mr. Corthell explained that this is a renewal of an existing IGA. The IGA gives the City access to Clackamas County resources for Debris Monitoring and Removal in an emergency situation. It does not obligate the City to use services under any circumstances.

ACTION:

Councilor Vermillion moved to approve the IGA with Clackamas County for Emergency Debris Removal services; Councilor Childress seconded. Motion passed 7-0.

AYES: Vermillion, Shankle, Childress, Newland, Botsford, Lightner, Keyser.

NAYS: None.

ABSENTIONS: None.

STAFF COMMUNICATION

A. Joint City Council and Planning Commission Meeting – November 20, 2024

City Recorder Teets explained that the regular Joint Meeting of the Molalla City Council and Planning Commission has been scheduled for Wednesday, November 20, 2024. The November 27, 2024 meeting has been cancelled due to the Thanksgiving Holiday. Assistant City Manager Corthell shared that Cameron McCarthy will provide a Parks Master Plan update during the Joint Meeting.

- Records Specialist Robles thanked Staff and Council for the opportunity to attend the meeting. Ms. Robles stated that her experience as a Councilor led her to employment with the City. She shared her admiration for the tireless work of City staff, stating that staff is constantly working for the betterment of Molalla.
- City Recorder Teets thanked Council for approving the position of Records Specialist, and that it was worth the wait, as Ms. Robles is an excellent addition to the Records Management team. Miss Teets also made a statement regarding the Meeting Minutes from the August 28th meeting. A flash drive was provided by Tom Luttrell; however the city website is not compatible for audio. The contents of the flash drive are audio recordings of documents provided in this evening's packet. If individuals are interested in listening to the audio recordings, please submit a public records request to recorder@cityofmolalla.com. Miss Teets thanked Grace Peterson for her time on City Council and wished her the best as she begins college at Portland State University.
- WWTP Lead Operator Kelly is excited about the upgrades being made to the plant.
- Assistant City Manager Corthell took a moment to introduce Mr. Kelly and commended him for the work that he contributes to the Wastewater Treatment Plant. He also appreciates the positive energy that Ms. Robles brings to City Hall. Mr. Corthell informed Council that items previously approved to surplus had all been sold, and thanked Council for approving the resolution.

COUNCIL COMMUNICATION

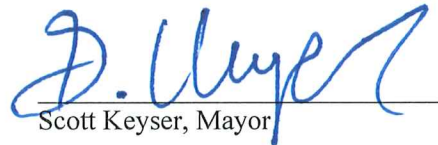
- Councilor Lightner encouraged citizens to visit Four Heifer's Farmstand for homegrown and homemade goods.
- Councilor Botsford announced the next Chamber of Commerce meeting would be Thursday, September 12th.
- Councilor Vermillion thanked Molalla Fire Department for the 9/11 Memorial Ceremony held earlier in the day. He wished Student Council Liaison Peterson the very best.
- Councilor Shankle reminded community members that the Aquatic Center is closed for the majority of September. She gave her sincere thanks to Miss Grace and her family for all of their help during Celebrate Molalla.
- Councilor Childress thanked Miss Grace for her help at Celebrate Molalla and gave her appreciation for her time as a Student Council Liaison. Councilor Childress received a message from a vendor, thanking her for the ease and convenience of the check-in process at Celebrate Molalla. Ms. Childress expressed her gratitude to Terry Shankle, Roxie Smith, Pamela Lucht, and Christi Burns for their help with Celebrate Molalla. Councilor Childress spoke about the Focus Strategies meeting with Clackamas County Housing Authority and the great turnout. There is a high need for resources in Molalla and Clackamas County is working to address concerns.
- Council President Newland commented on the wonderful 9/11 Memorial Service, thanking the Fire Department and VFW for their contributions. The recent C4 meeting discussed housing, transportation, and transient tax. Ms. Newland is concerned that a consensus among the cities may not be reached, as each community has different needs. Parks CPC is continuing fundraising, please follow their page of Facebook. The Krispy Crème fundraiser was a hit. The Parks CPC sold out in an hour and a half.

- Mayor Keyser commended Ms. Robles on her time as a Councilor and is happy to see her working with the City Recorder. He is happy that she continues her affiliation with the City of Molalla. Mayor Keyser thanked Miss Grace for her time as Student Council Liaison and wished her well in all future endeavors.
- Student Council Liaison Peterson thanked Mayor Keyser for the opportunity to serve on City Council. She appreciates how community driven Molalla is. Miss Grace shared that she learned a lot by attending City Council meetings, and admires how well City Staff and Council work together. She promised it would not be the last we saw of her.

For the complete video account of the City Council Meeting, please go to YouTube
“Molalla City Council Meetings – September 11, 2024”

ADJOURN

Mayor Keyser adjourned the meeting at 8:00pm.



Scott Keyser, Mayor

ATTEST:



Christie Teets, CMC - City Recorder