



City of Molalla  
Molalla Urban Renewal Agency  
Budget Committee Meeting  
Minutes – May 15, 2024  
Molalla Civic Center | 315 Kennel Ave. | Molalla, OR

**CALL TO ORDER**

The Molalla Urban Renewal Agency Budget Committee Meeting was called to order by Agency Budget Officer Dan Huff at 9:06pm.

**AGENCY BUDGET COMMITTEE MEMBERS ATTENDANCE**

Agency members Present: Scott Keyser, Jody Newland, Leota Childress, Terry Shankle, Eric Vermillion, RaeLynn Botsford, Elizabeth Klein, Glen Boreth, Levi Davis, Darci Lightner, Mechelle Trefethen, Char Pennie. Also present: Student Council Liaison, Grace Peterson.

Absent: Agency member, Regina Sheaves.

**STAFF IN ATTENDANCE**

Dan Huff, Agency Budget Officer; Christie Teets, City Recorder; Mac Corthell, Assistant City Manager; Chris Long, Police Chief; Cindy Chauran, Finance Director.

Agency Officer Huff stated at the beginning of each fiscal year, an Agency Member Chair and Vice-Chair must be elected. He opened nominations for Chair.

**ACTION:**

Agency member Keyser moved to appoint Agency member Elizabeth Klein as the Agency Budget Committee Chair; Agency member Vermillion seconded. Motion passed unanimously, with all members voting Aye.

Chair Klein resumed the meeting, opening nominations for Agency Budget Committee Vice-Chair.

**ACTION:**

Agency member Keyser moved to appoint Agency member Boreth as Agency Budget Committee Vice-Chair; Agency member Newland seconded. Motion passed unanimously, with all members voting Aye.

**CONSENT AGENDA**

A. Budget Committee Meeting Minutes – May 23, 2023

**ACTION:**

Agency member Botsford moved to approve the Consent Agenda, with the amendment of ad valorem taxes at \$5.3058; Agency member Boreth seconded. Motion passed unanimously.

AYES: Keyser, Newland, Childress, Shankle, Vermillion, Botsford, Klein, Boreth, Davis, Lightner, Pennie, Trefethen.

NAYS: None.

ABSENTIONS: None.

**PRESENTATIONS OF THE BUDGET MESSAGE**

Agency Director Huff explained that overall, the Urban Renewal Budget is similar to the regular Budget. He explained that some Urban Renewal funds will be used as a cushion for the construction of the new Police Facility. There were no questions for staff.

**PUBLIC COMMENT ON PROPOSED FISCAL YEAR BUDGET**

None.

**REVIEW AND DISCUSSION OF THE MURA FISCAL YEAR BUDGET (Agency Members and Staff)**

There were no additional questions.

**POSSIBLE BUDGET COMMITTEE MOTIONS**

- A. Confirm meeting date for continued deliberations (if necessary)

All parties agreed that there was not a need to extend the MURA Budget Committee meeting to an additional night and proceeded with motions to accept.

- B. Move to accept the proposed Budget (or as amended) and recommend its adoption to the City Council

**ACTION:**

Agency member Newland moved to accept the proposed MURA Budget document and recommend adoption to the Urban Renewal Agency; Agency member Shankle seconded. Motion passed unanimously.

AYES: Keyser, Newland, Childress, Shankle, Vermillion, Botsford, Klein, Boreth, Davis, Lightner, Pennie, Trefethen.

NAYS: None.

ABSENTIONS: None.

- C. Move to approve a rate of ad valorem property taxes to be certified for collection.

**ACTION:**

Agency member Childress moved to approve ad valorem property taxes to be certified for collection at the rate of \$5.3058, Agency member Boreth seconded. Motion passed unanimously.

AYES: Keyser, Newland, Childress, Shankle, Vermillion, Botsford, Klein, Boreth, Davis, Lightner, Pennie, Trefethen.

NAYS: None.

ABSENTIONS: None.

**ADJOURN MEETING**

Agency member Newland moved to adjourn the Urban Renewal Agency Budget Committee Meeting at 9:17pm, seconded by Agency member Keyser. Motion passed unanimously.

[For the complete video account of the MURA Budget Committee Meeting, please go to YouTube “Molalla MURA Budget Committee Meeting – May 15, 2024 \(Minute 53:10 – end\)”](#)

(Links are also available on the City website under the date of the meeting.)

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Dan Huff, Agency Officer

ATTEST:

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Christie Teets, CMC - City Recorder