



## Minutes of the Molalla City Council Meeting

Molalla Civic Center  
315 Kennel Ave., Molalla, OR 97038  
April 13, 2022

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### CALL TO ORDER

The Molalla City Council Meeting of April 13, 2022 was called to order by Mayor Scott Keyser at 7:08pm

### COUNCIL ATTENDANCE

Present: Mayor Scott Keyser, Council President Jody Newland, Councilor Elizabeth Klein, Councilor Leota Childress, Councilor Terry Shankle, Councilor Crystal Robles, and Councilor Eric Vermillion.

### STAFF IN ATTENDANCE

Dan Huff, City Manager; Christie Teets, City Recorder, Mac Corthell, Community Development Director; Andy Peters, Public Works Division Manager.

### CONSENT AGENDA

- A. City Council Meeting Minutes – March 23, 2022
- B. Work Session Meeting Minutes – March 23, 2022

*A motion was made by Councilor Robles to approve the Consent Agenda, seconded by Councilor Vermillion. Vote passed 7-0, with all Councilors voting Aye.*

### PRESENTATIONS, PROCLAMATIONS, CEREMONIES

None.

### PUBLIC COMMENT

None.

### PUBLIC HEARINGS

None.

### ORDINANCES AND RESOLUTIONS

None.

### GENERAL BUSINESS

- A. Buckeroo Request for ARPA Funds (Huff)

The Molalla Buckeroo Association has requested \$50,000 from the City's ARPA funds due to two years of cancellation in events caused by the COVID-19 pandemic. This is a permissible allocation of ARPA Funds.

Councilor Newland commented that she had multiple questions for the Buckeroo Association, and that it would have been good for someone to be present.

Councilor Vermillion questioned whether this money had been earmarked for another project. City Manager Huff replied that another planned project did not take place, therefore funds are available. Award this money would not take away from another scheduled project at this time.

Councilor Klein asked for clarification regarding the request. The request is unclear of whether they are asking for \$50,000 before or after the rodeo, or both, bringing the total to \$100,000.

Councilor Childress shared that Clackamas County just announced that there is \$2M available in ARPA funding for nonprofits struggling from the pandemic. She asked if the Buckeroo applied/approached the County and if they sought reimbursement from the City or County through the application process.

*A motion was made by Mayor Keyser to table this item until the April 27, 2022, meeting, seconded by Council President Newland. Vote passed 7-0, with all Councilors voting Aye.*

**B. Contract Award: Strawberry Park and Fox Park (Huff/Peters)**

Public Works Division Manager Peters shared the cooperative purchase agreement process for purchasing park equipment to Council. Mr. Peters let Council know that the vendor will be NW Playground Equipment, and the installer will be Canby Excavating.

*A motion was made by Council President Newland to approve the award for Strawberry and Fox Parks, seconded by Councilor Childress.*

Discussion followed with Council President Newland asking what the benefit would be to opening it up for bid. Community Development Director Corthell explained that going with this cooperative agreement will provide the City with a discount.

*The vote was called and passed 7-0, with all Councilors voting Aye.*

**C. City Manager Evaluation Report (Keyser)**

Mayor Keyser announced that “at the March 23, 2022, Council meeting, Council completed the annual evaluation of the City Manager. This process is required by Molalla Municipal Code 1.02.200 and written into the City Managers contract. This year is not a contract renewal year and negotiations on contract content were not discussed.

The City Council has given the City Manager high marks in leadership, fiscal management, and employee management. Our city staff works as a team and has accomplished many of Councils Visioning goals set annually.

We, as the City Council appreciate the challenging work, goal accomplishment and dedication to making Molalla a better Molalla.”

Councilor Robles stated that the staff commented similarly regarding leadership, work environment, encouragement, education and felt that it spoke highly to the leadership City of Molalla. She appreciates the effort put forth by staff with reports that are presented, along with other educational materials and opportunities.

**D. Street Utility Maintenance Fee Discussion (Keyser)**

Mayor Keyser is concerned about the condition of city streets and the lack of funding. He feels that if the Council doesn't consider a Street Utility Fee soon, that our streets will continue to deteriorate to the point of not repair, but replacement. Mayor Keyser would like staff to present Council with a proposal, along with an educational process. Mr. Huff explained that there are recent projects that have been completed within the city that could be provided for educational purposes, specifically the Heintz Street project. Mayor Keyser stated that each Councilor elected had a responsibility to the citizens to properly repair the streets and that cannot be started without proper funding. Discussion continued with focus on education. Councilor Robles encouraged people to review the League of Oregon Cities website, Oregon City, City of Hillsboro's website, to better understand street utility fees.

**STAFF COMMUNICATION**

- Public Works Division Manager Peters had nothing to report.
- Community Development Director Corthell had nothing to report.
- City Recorder Teets gave Councilors an update on the May calendar. May 11<sup>th</sup> and 25<sup>th</sup> are Council meetings, beginning with Work Sessions at 6:00pm. May 18<sup>th</sup> is the Budget Committee Meeting, beginning at 6:30pm.



- City Manager Huff welcomed everyone to the new Council Chambers. He stated that there are still a few things to be completed, including an ADA bathroom. Mr. Huff explained that the wood that was used for the dais is Douglas Fir from the Santiam Wildfire in 2020.

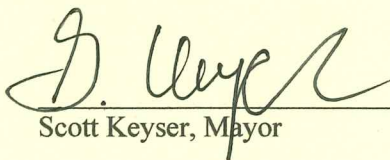
### COUNCIL COMMUNICATION

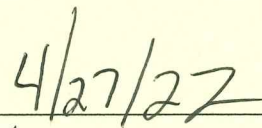
- Councilor Vermillion announced that Chamber of Commerce will meet on April 14, 2022 at Woodcraft Industries. The MRSD will meet on April 14, 2022 in the high school commons or via Zoom.
- Councilor Robles encouraged everyone to attend the Molalla Library or the website to discover the most recent events.
- Councilor Childress attended a webinar hosted by Clackamas County with a focus on the rural areas. It is for nonprofits and small business that have had a loss due to COVID-19. The County has two million dollars in ARPA funds available for distribution. She also reminded citizens that the City Wide Clean-Up Day is taking place on April 29-30 at Bohlander Field.
- Councilor Shankle had nothing to report.
- Councilor Klein shared that Beautification & Culture CPC met on April 12, 2022 with a focus on the Art Contest for the new kiosks.
- Council President Newland announced that Parks CPC applications are due on Friday, April 15, 2022.
- Mayor Keyser announced that C4 on April 7, 2022. The main topic continues to be the Tolling Project.

[For the complete video account of the City Council Meeting, please go to YouTube  
"Molalla City Council Meetings – April 13, 2022"](#)


### ADJOURN

Mayor Keyser adjourned the meeting at 8:15pm.

  
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Scott Keyser, Mayor

  
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Date

ATTEST:

  
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Christie Teets, City Recorder