



Minutes of the Molalla City Council Meeting

Molalla Civic Center
315 Kennel Ave., Molalla, OR 97038
October 27, 2021

CALL TO ORDER

The Molalla City Council Meeting of October 27, 2021 was called to order by Mayor Scott Keyser at 7:02pm.

COUNCIL ATTENDANCE

Present: Mayor Scott Keyser, Council President Leota Childress, Councilor Elizabeth Klein, Councilor Terry Shankle, Councilor Jody Newland, and Councilor Crystal Robles.

STAFF ATTENDANCE

Dan Huff, City Manager; Mac Corthell, Planning Director; Christie Teets, City Recorder; Chris Long, Lieutenant.

APPROVAL OF THE AGENDA

Immediately following Roll Call, Mayor Keyser announced changes to the Agenda. The first change was the Approval of the Agenda was held directly after Roll Call. Next, Item C from the Consent Agenda was removed.

The agenda was approved with changes as indicated.

PRESENTATIONS, PROCLAMATIONS, CEREMONIES

A. Police Chief Announcement

City Manager Huff announced to Council that current Lieutenant, Chris Long, has recently been hired as the new Chief of Police for Molalla. Chief Long expressed his gratitude to Council, and pledged to give the citizens of Molalla 100%, 100% of the time. Mayor Keyser welcomed him, and stated that the City of Molalla is fortunate to have him as our new Police Chief.

B. Planning Commission Appointment

Planning Director Corthell reminded Council that a Planning Commission vacancy was made by Sarah Schoenborn. A recommendation had been made at the previous meeting to appoint Mr. Michael Carr. Council directed Staff to invite applicants so they could meet them. Applicants in attendance were Mr. Clint Ancell and Mr. Michael Carr. Both gentleman had an opportunity to speak with Council, regarding their interest on Planning Commission.

Citizens speaking at Public Comment for the Planning Commission vacancy were:

Rae Botsford, Molalla resident, spoke on behalf of Mr. Ancell.

Jennifer Satter, Molalla resident, spoke on behalf of Mr. Ancell.

Tom Littrell, Molalla resident, spoke on behalf of Mr. Ancell.

A motion was made by Councilor Newland to appoint Mr. Clint Ancell to Planning Commission, seconded by Councilor Robles. Vote failed with a 3-3 tie. Councilors voting Aye: Councilor Newland, Councilor Robles, and Mayor Keyser. Councilors voting Nay: Councilor Shankle, Councilor Klein, and Council President Childress.

Discussion followed regarding applicants living inside city limits opposed to outside city limits being appointed to Planning Commission. Council is divided in their opinion of persons living inside City limits being the preferred applicant, as they are tax payers.

A motion was made by Councilor Klein to appoint Mr. Michael Carr to Planning Commission, seconded by Councilor Shankle. Vote failed with a 3-3 tie. Councilors voting Aye: Councilor Shankle, Councilor Klein, and Council President Childress. Councilors voting Nay: Councilor Newland, Councilor Robles, and Mayor Keyser.

Discussion followed regarding the second tie vote. The decision was made by Council to wait until the Council position is filled, to fill the vacancy on Planning Commission.

A motion was made by Mayor Keyser, to hold Planning Commission appointment until Council is a complete body, seconded by Councilor Shankle. Vote passed 6-0, with all Councilors voting Aye.

For the complete video account of the Planning Commission appointment discussion, please go to YouTube "Molalla City Council Meetings – October 27, 2021" minute 3:46.

C. IGA w/ODOT Grant

Planning Director Corthell applied for an IOF (Immediate Opportunity Fund) Grant with ODOT recently, and the City of Molalla was awarded \$249,00. This money is to be used for transportation system improvements associated with an employment producing industrial project. Dansons Company, LLC. is bringing a pellet plant to the property located at S. Molalla Avenue and S. Molalla Forest Ridge Road, and fall into those requirements. Staff needs Council approval to move forward with the project.

A motion was made by Councilor Newland to authorize the City Manager to sign the Agreement, seconded by Councilor Robles. Vote passed 6-0, with all Councilors voting Aye.

PUBLIC COMMENT

None.

CONSENT AGENDA

A motion was made by Councilor Klein to approve the Consent Agenda, seconded by Councilor Shankle. Vote passed 6-0, with all Councilors voting Aye.

PUBLIC HEARINGS

A. Ordinance No. 2021-11: Amending Chapter 5.24 Business Licenses

City Recorder Teets presented an Ordinance to Council that amends the language of the Code relating to Business Licenses. Currently, the Code is vague regarding submission by business owners to file an exemption with the City. Filing an exemption excuses them from paying the \$70 annual Business License Fee. Ms. Teets asked that it be due by January 1st of each calendar year.

Mayor Keyser opened the Public Hearing for Ordinance No. 2021-11 at 8:03pm. Seeing that no audience member requested to speak for or against the item, the Public Hearing was closed by Mayor Keyser at 8:04pm.

ORDINANCES AND RESOLUTIONS

A. Ordinance No. 2021-11: Amending Chapter 5.24 Business Licenses

Councilor Klein expressed concern over having fees due on a national holiday, and requested that the due date be changed to January 15th of the calendar year. Councilors and staff agreed to the change.

A motion was made by Councilor Newland to hold the First Reading of Ordinance No. 2021-11 with the stated amendment, seconded by Councilor Robles. Vote passed 6-0, with all Councilors voting Aye.

A motion was made by Councilor Robles to hold the Second Reading and adoption of Ordinance No. 2021-11, seconded by Councilor Shankle. Vote passed 6-0, with all Councilors voting Aye.

GENERAL BUSINESS

A. Council Vacancy Declaration

City Manager Huff explained the process for Councilor Deller's recently vacated position. First, a declaration of a Council opening must be made, followed by a deadline for applications.

A motion was made by Councilor Newland to declare Councilor Dellers seat vacant, seconded by Councilor Robles. Vote passed 6-0, with all Councilors voting Aye.

A motion was made by Councilor Klein for the application deadline as December 1, 2021, seconded by Council President Childress. Vote passed 6-0.

B. Molalla Forest Road Park Naming

The City recently purchased park land on Molalla Forest Road. The Parks CPC has been in discussion for formally naming the park. Chief Yelkus Park is a name that Parks members agreed upon. The Confederated Tribes of Grande Ronde were happy to hear that this was a consideration, therefore giving their approval. They also offered to come to Molalla for an opening ceremony. (Chief Yelkus was a Chief of the Molalla tribes at Dickie Prairie, outside of Molalla.)

A motion was made by Councilor Klein to name the property on Molalla Forest Road "Chief Yelkus Park", seconded by Mayor Keyser. Vote passed 6-0, with all Councilors voting Aye.

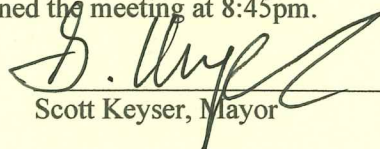
STAFF, MAYOR, AND COUNCIL REPORTS

- Planning Director Corthell – announced that the first Molalla Current newsletter will be distributed next week. Staff time is set aside on Monday, Wednesday, and Friday to answer citizen questions.
- City Recorder Teets – shared dates for November meetings. They are as follows: Nov. 10th 6pm, Work Session, followed by City Council at 7pm, Nov. 17th 6:30pm Joint City Council and Planning Commission, Dec. 8th 6pm Work Session followed by City Council at 7pm.
- City Manager Huff – explained the Police Facility RFP process for hiring a contractor. Councilors will be given a document for review for the next meeting. He also explained that at upcoming meetings water rates will be topic of discussion.
- Councilor Robles – announced that the next Parks CPC meeting will be held on Tuesday, November 2, 2021 at 5pm at the Civic Center.
- Councilor Newland – attended most recent Chamber of Commerce meeting. Reminded the community that Trick-or-Treating is available from 4:30-7:00pm on Halloween. The annual Christmas Tree Lighting will be held on Saturday, December 4th. Details to follow.
- Councilor Shankle – nothing to report.
- Councilor Klein – shared with citizens that Hwy. 211 between Molalla and Estacada has been identified as a Safety Corridor by ODOT. She asked the community to use care in that area.
- Council President Childress – working with Clackamas County on providing year round services for an Extreme Weather Center. This would shield people in need from extreme hot and cold weather events. This Center will be held at 209 Kennel Avenue.
- Mayor Keyser – attended the recent Clackamas County Republican fundraiser dinner. He was pleased to hear many positive comments about Molalla.

For the complete video account of the City Council Meeting, please go to YouTube
"Molalla City Council Meetings – October 27, 2021"

ADJOURN

Mayor Keyser adjourned the meeting at 8:45pm.



Scott Keyser, Mayor

11/10/21

Date

ATTEST:



Christie Teets, City Recorder