



Minutes of the Molalla City Council Regular Meeting

Molalla Adult Community Center
315 Kennel Ave., Molalla, OR 97038
January 22, 2020

1. CALL TO ORDER AND FLAG SALUTE

The Molalla City Council Regular Meeting was called to order by Mayor Keith Swigart at 7:02pm.

2. ROLL CALL

COUNCIL ATTENDANCE:

Mayor Keith Swigart – Present
Councilor Elizabeth Klein – Present
Councilor Leota Childress – Present
Councilor DeLise Palumbo – Absent
Councilor Terry Shankle – Present
Councilor Jody Newland - Present
Councilor Crystal Robles - Present
Student Liaison Natalee Litchfield - Present

STAFF IN ATTENDANCE

Dan Huff, City Manager - Present
Christie DeSantis, City Recorder - Present
Gerald Fisher, Public Works Director - Present
Chaunee Seifried, Finance Director - Absent
Alice Cannon, Planning Director - Present

3. PRESENTATIONS, PROCLAMATIONS, CEREMONIES

A. Presentation - Wastewater Update

Holly DeRamus, wastewater expert and former instructor at Linn Benton Community College (for wastewater), has been contracted by the City of Molalla to perform the duties of the Consent Decree. Ms. DeRamus provided a brief history of the City of Molalla Wastewater Treatment Plant. (Exhibit A)

After the presentation, Councilors had a few clarifying question. Councilor Childress asked if a violation always included a penalty. Mr. Fisher stated that it does not. He feels that because DEQ knows that we are actively trying to fix the problem, that they filed the violation without the fine.

Mr. Fisher shared that Quarterly Reports are being given regularly at City Hall. The next report will be held on March 4, 2020 at 12:00pm in the Conference Room. This meeting is open to the public, however closed for public comment.

4. PUBLIC COMMENT

(Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder.)

5. APPROVAL OF THE AGENDA

6. CONSENT AGENDA

(This section allows the City Council to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may only be discussed if it is pulled from the consent agenda.)

- A. Meeting Minutes – January 11, 2020
- B. Resolution No. 2020-02: Hazard Mitigation Plan

A motion was made by Councilor Klein to approve the Consent Agenda, seconded by Councilor Newland. Vote passed 6-0.

7. PUBLIC HEARINGS

There were no Public Hearings.

8. GENERAL BUSINESS

- A. Community Program Committee: Culture and Arts Program

A motion was made by Councilor Childress to approve the Culture and Arts Purpose Statement, seconded by Councilor Shankle. Vote passed 6-0.

Culture and Arts Committee Applicants to be appointed include: Ken Feters, Lynsey Knapp, David Jackson, Dannie Aasted and Steve Mysinger.

A motion was made by Councilor Childress to appoint the above listed applicants to the Culture and Arts CPC, seconded by Councilor Shankle. Vote passed 6-0.

- B. Community Program Committee: Economic Development Program

Councilor Childress requested that the last sentence of the Purpose Statement for the Economic Development CPC read, “The committee will consider high-level approaches to economic development in Molalla; the trade-offs associated with different approaches; and recommend appropriate action steps for the City to take to support economic growth in the next 20 years”. All Councilors agreed to the amendment.

A motion was made by Councilor Childress to approve the Economic Development CPC with amendment, seconded by Councilor Klein. Vote passed 6-0.

- C. Molalla Area Vision and Action Plan 2030 Adoption

A motion was made by Councilor Shankle to adopt the Molalla Area Vision and Action Plan 2030, seconded by Councilor Robles. Vote passed 6-0.

Councilors praised the efforts of Councilors Klein and Childress in this endeavor. The Vision and Action Plan was a three-year project. All Councilors are pleased with the outcome and look forward to setting goals in accordance with the Plan.

9. REPORTS

- A. City Manager and Staff

Planning Director Cannon reminded Councilors that there is an upcoming hearing regarding the Industrial Hemp Plant. The Hearing will be held on February 11, 2020 at 6:30pm in the Municipal Court at City Hall.

Director Cannon explained that the City is not intending to shut down the business, the goal is compliance around the odor.

Director Fisher shared the Public Works monthly report with Council. (attached) The Department of Transportation will be replacing ADA ramps along OR211 from Hezzie Lane to Mathias Road. This is an outcome of the multi-state Meeting Minutes – Molalla City Council Regular Session – January 22, 2020

lawsuit that took place regarding ADA ramps and the requirements. The State of Oregon is handling the entire project. It will coincide with the Bike & Ped path project and the stop signal going in at Main Street and Molalla Avenue. We have obtained Federal and State approvals for the Molalla Forest Road Bike and Ped path. The crossing there started to collapse last winter. Design and permitting materials were submitted and last week we received approvals from the Army Corp of Engineering.

The Public Works Shops Facility is nearing completion. Once it is done, Director Fisher will schedule tours with Council members.

Mayor Swigart asked about the status of the Tractor Supply store. Director Fisher stated that the City is waiting for Tractor Supply to come to City Hall to pick up two easements that need to be taken to Clackamas County for recording purposes. The easements have been ready for recording since November. Tractor Supply also needs to comply with the Department of Transportation. They need to submit a set of plans that will grant ODOT's approval, a development agreement to ODOT, a bond to ODOT and approvals for temporary access. ODOT will inform Director Fisher once that has happened.

Director Cannon has three items remaining on her list that Tractor Supply needs to submit.

City Recorder DeSantis – Nothing to report.

City Manager Huff handed out worksheets for the upcoming Work Session Retreat that is taking place on Saturday, January 25, 2020. (attached) He requested that Councilors review them and give feedback at the upcoming Retreat.

B. Mayor

Mayor Swigart attended an Elected Officials class for rules on Elections and what is the candidates responsibility. It was presented by the Secretary of States office.

C. City Councilors

Council President Childress thanked Council for adopting the Molalla Area Vision and Action Plan 2030. The next step is to hire a Vision Coordinator. The Vision Coordinator is covered by a grant from the Ford Family Foundation.

Councilor Klein thanked the Council and community for supporting the Vision and Action Plan.

Councilor Newland shared the Battle of the Badges competition is coming up soon, in support of the Share the Love campaign. This competition is between Police Officers and Fire Fighters. It will be held on February 9, 2020.

Councilor Shankle reminded community members that the Chamber Dinner and Auction is being held on Saturday, January 25, 2020 and tickets are still available.

Councilor Robles informed Council that she has reached out to the Executive Director of Chamber of Commerce, to set up a meeting with her, as the newly appointed Council Liaison.

Student Liason Litchfield reported that Share the Love starts on January 31, 2020 with a kick-off assembly at the High School. T-Shirts will be on sale at Hi-School Pharmacy beginning February 1, 2020. Conferences are being held on January 31, 2020.

10. ADJOURN

A motion was made by Councilor Newland to adjourn the meeting at 8:02pm, seconded by Councilor Shankle. Vote passed 6-0.


Keith Swigart, Mayor

2-12-2020
Date

Respectfully Submitted: 
Christie DeSantis, City Recorder