



## Minutes of the Molalla City Council Regular Meeting

Molalla Adult Center  
315 Kennel Avenue, Molalla, OR 97038  
Wednesday, June 26, 2019

### COUNCIL ATTENDANCE:

Mayor Keith Swigart – Present  
Councilor Elizabeth Klein – Present  
Councilor Leota Childress – Present  
Councilor DeLise Palumbo – Present  
Councilor Jody Newland – Present  
Councilor Terry Shankle – Present  
Councilor Open Position  
Student Liaison Natalee Litchfield - Present

### STAFF ATTENDANCE:

Dan Huff, City Manager - Present  
Chaunee Seifried, Finance Director, Present  
Christie DeSantis, Exec. Admin. Asst. – Present  
Alice Cannon, Senior Planner - Present

The meeting was called to order by Mayor Swigart at 7:00pm, followed by the flag salute and roll call.

### **PRESENTATIONS, PROCLAMATIONS, CEREMONIES**

None.

### **PUBLIC COMMENT**

The following named people requested that the Council consider reinstating an Arts Commission:

**Jude Strader, 28330 S. Hwy. 213, Molalla; David Jackson, PO Box 434, Molalla; Ken Fetters, 13030 S. Freeman Rd., Molalla; Lynsey Knapp, 687 June Drive, Molalla; Steve Mysinger, 835 Bronco Avenue, Molalla.**

**Rae Botsford, 226 Ridings Avenue, Molalla:** Ms. Botsford delivered a presentation to the Council regarding her frustration with Oregon Department of Transportations denial of a traffic signal at a new retail center that is being constructed on OR 211 and Leroy Avenue. Ms. Botsford explained to the Council that it is her intention to enlist the help of the School District and citizens of Molalla to present to ODOT the need for pedestrian and traffic safety at that intersection.

### **APPROVAL OF AGENDA**

Mayor Swigart called for a motion to approve the agenda. Motion was made by Councilor Newland, seconded by Councilor Childress. Vote passed 6-0.

### **CONSENT AGENDA**

A. Meeting Minutes - June 12, 2019

Mayor Swigart called for a motion to approve the Consent Agenda. Motion was made by Councilor Childress to approve, seconded by Councilor Klein. Vote passed 6-0.

## **PUBLIC HEARING**

A. Discussion and/or Action on 2018-2019 FY Budget. (Staff-Seifried)

A. Resolution 2019-16; A Resolution Adopting the City of Molalla Budget for the Fiscal Year 2018-2019; Supplemental Budget.

Finance Director Chaunee Seifried presented Resolution 2019-16 to the Council. Mayor Swigart opened the Public Hearing and invited the audience to speak. There were no speakers. The Public Hearing was closed at 7:37pm.

Motion to adopt Resolution 2019-16 was made by Councilor Newland, seconded by Councilor Shankle. Vote passed 6-0.

## **REGULAR BUSINESS**

A. Bob Jones, Chamber President: Winter Banner Project Presentation

Mr. Jones made a presentation to Council for Winter Banners to be displayed in the downtown area. The Chamber of Commerce would like to purchase the banners and donate them to the City. There was discussion about costs associated with the project and what impact there would be to the City.

## **REPORTS**

A. City Manager and Staff

City Manager Huff presented Council members with an updated 'Application for City Council Appointment'. He reminded Council that when Keith Swigart became Mayor, his Council seat was left vacant. All Councilors agreed that it was time to repost the vacancy.

Mr. Huff handed out information regarding the League of Oregon Cities Conference that is being held in September. The date poses conflict for Council, as it coincides with the cities Celebrate Molalla Event.

Mr. Huff informed Council that he would not be present for the July 10, 2019 Council Meeting, as he will be attending the OCCMA Conference.

Lastly, Mr. Huff spoke to the Council regarding a draft letter for their consideration to be presented to ODOT about the need for traffic signal at the new Cascade Center Development. This letter is in response to Planning Commissioner Chairperson, Rae Botsford's presentation to the Councilors earlier in the evening.

Finance Director Seifried shared that the last day for FY 2018-2019 is Friday, June 28, 2019 and that the Finance Department has been very busy preparing. She also shared that auditors have been at City Hall all week reviewing files.

Ms. Seifried explained to Council that a new Resolution for Finance Policies will be presented at the July 10, 2019 Council meeting.

B. Mayor

Mayor Swigart recently gave a welcome speech to the Oregon State Grange session at Molalla High School. He was pleased to report to Council that people attending had very kind things to say about Molalla.

Mayor Swigart told Council that he does not plan to attend the upcoming Oregon Association of Mayors Conference that is being held in Ashland. He feels that he would benefit more by attending the upcoming LOC Conference.

C. Councilors

Councilor Klein had nothing.

Councilor Childress gave a report on the status of the Visioning Process. She stated that the process is being refined and soon a graphic designer will be hired for new work.

Celebrate Molalla is progressing nicely and music has been scheduled for the event. Mayor Swigart requested flyers for handing out. They are in the process of being made at this time.

Councilor Palumbo shared that she has been busy working with a potential Arts and Culture Commission. She read a few excerpts from people that are interested in forming an Arts Commission to the Council.

Councilor Newland stated that the Molalla Library is hosting a "Music in the Parks" series during the summer months. This is a free event for families.

Councilor Shankle took an opportunity to remind people of the certain areas of road closures for the upcoming 4<sup>th</sup> of July Parade.

Student Liaison Litchfield shared with Council that there is a competition available for voting for Molalla being one of the 'Top 10 Places to Live' by Readers Digest and encouraged people to vote.

**ADJOURN**

Motion made by Councilor Childress to adjourn at 8:11pm, seconded by Councilor Palumbo. Vote passed 6-0.

  
Keith Swigart, Mayor

July 24, 2019  
Date

ATTEST: Christie DeSantis  
Christie DeSantis, Interim City Recorder