



**Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave., Molalla, OR 97038
Wednesday, May 22, 2019**

MAYOR Keith Swigart called the meeting to order at 7:01pm.

COUNCIL ATTENDANCE:

Mayor Keith Swigart – Present
Councilor Elizabeth Klein – Present
Councilor Leota Childress – Present
Councilor DeLise Palumbo – Present
Councilor Terry Shankle – Present
Councilor Jody Newland – Present
Councilor Open Position – Present

STAFF IN ATTENDANCE:

Dan Huff, City Manager - Present
Gerald Fisher, Public Works Director - Present
Chaunee Seifried, Finance Director – Present
Frank Schoenfeld, Police Chief - Absent
Kelly Richardson, City Recorder - Absent
Diana Hadley, Library Director - Absent
Chad Jacobs, City Attorney - Absent

CALL TO ORDER

Pledge of Allegiance
Convene Meeting and Roll Call

PUBLIC COMMENT/COMMUNICATIONS AND PRESENTATIONS

(Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Council does not generally engage in dialogue with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Council.)

Deana Portis, 424 W. Main Street – Ms. Portis is interested in opening a Food Cart in the City of Molalla. Currently there is an Ordinance that states a food cart must move locations every six months. Ms. Portis requested that the City establish new rules and regulations for Food Cart vendors, due to the expense to the owner. City Manager Huff explained to Council members that this is currently being worked on with Public Works Director, Gerald Fisher and Senior Planner, Alice Cannon. Huff suggested that Council allow Staff to work through the Planning Commission to establish Food Cart Rules. Council concurred.

ADOPTION OF AGENDA

The agenda was adopted as presented.

CONSENT AGENDA

1. City Council Special Meeting Minutes May 2, 2019
2. City Council Minutes May 8, 2019

Motion to adopt the Consent Agenda by Councilor Palumbo, seconded by Councilor Childress. Motion passes 6-0.

Mayor Swigart presented Councilor Childress with a Distinguished Service Award for her tireless efforts to better our community. He recognized her work with the Molalla Warming Center, Molalla Area Chamber of Commerce, the Community Banners and Celebrate Molalla.

ORDINANCES, RESOLUTIONS, PROCLAMATIONS

3. Ordinance 2019-06 Updating Chapter 2.06 Planning Commissions and Boards

A call for the first reading of Ordinance 2019-06 was made by Councilor Newland, seconded by Councilor Palumbo. Vote passed 6-0. As there were no questions or discussion, the second reading was called for by Councilor Newland and seconded by Council President Klein. Vote passed 6-0.

Motion to adopt Ordinance 2019-06 made by Councilor Newland, seconded by Councilor Shankle. Vote passed 6-0.

NEW BUSINESS

4. Financial Policy Discussion

Finance Director Chaunee Seifried presented the Financial Policy, pointing out that the last time policies were revised was 2009. The City of Molalla is applying for the Distinguished Budget Award from Government Finance Officers Association for best practice, which requires more accountability and transparency.

OLD BUSINESS

REPORTS AND ANNOUNCEMENTS

Public Works Director, Gerald Fisher shared that the Splash Pad was turned on today. It is generally turned on Memorial Day Weekend, however it is being turned on early to accommodate the warm weather.

Clark Park should be completed June 4, 2019. There have been concerns with curb width between Shirley and Cole, however this is 24 feet or more, which meets ODOT standards. Looks visually narrower, which was purposely so that people will slow down for pedestrians. The bus barn will adjust the route to accommodate the changes.

Finance Director Chaunee Seifried had nothing.

City Manager Dan Huff shared the Heritage Art Walk map with Council, noting locations of each art piece that has been installed. Grizzly & Coyote will be installed the next day in Long Park.

Councilor Childress shared that Celebrate Molalla is in full swing. She has already received applications for vendors for this year's event. Celebrate Molalla will be held on Saturday, September 28, 2019.

Mayor Swigart asked if a student application was received by the City. Mr. Huff stated that he would check into the status.

Councilor Newland believes that the Heritage Art Walk has the potential to be a Molalla Running or Walking Club tourism event.

Councilor Shankle shared that the Circus is coming to town this weekend. Tickets are available for purchase around town. Parade applications are currently being accepted.

The City Council adjourned into Executive Session at 7:47pm.

EXECUTIVE SESSION

Held pursuant to Oregon Public Record Law, ORS 192.660(2):

(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

RECONVENE CITY COUNCIL MEETING

The City Council reconvened the regular meeting at 8:32 pm.

Motion to approve City Manager's contract made by Councilor Newland, seconded by Councilor Shankle. Vote: Passed 6-0.

ADJOURN

Motion made by Councilor Childress to adjourn at 8:38pm, seconded by Councilor Newland. Vote 6-0.



Mayor Keith Swigart

6/17/19

Date

ATTEST:



Christie DeSantis, Interim City Recorder