



**Minutes of the Molalla City Council Regular Meeting  
Molalla Adult Center  
315 Kennel Ave., Molalla, OR 97038  
Wednesday, April 24, 2019**

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**CALL TO ORDER OF THE MOLALLA CITY COUNCIL MEETING; the regular meeting of Wednesday, April 24, 2019 was called to order by Mayor Keith Swigart at 7:02 P.M.**

**COUNCIL ATTENDANCE:**

Mayor Keith Swigart – Present  
Councilor Elizabeth Klein – Present  
Councilor Leota Childress – Present  
Councilor DeLise Palumbo – Absent  
Councilor Terry Shankle – Present  
Councilor Jody Newland – Present  
Councilor Open Position – Present

**STAFF IN ATTENDANCE**

Dan Huff, City Manager - Present  
Gerald Fisher, Public Works Director - Present  
Chaunee Seifried, Finance Director – Present  
Rod Lucich, Police Chief - Present  
Kelly Richardson, City Recorder - Present  
Diana Hadley, Library Director - Absent  
Chad Jacobs, City Attorney - Absent

Pledge of Allegiance

**PUBLIC COMMENT/COMMUNICATIONS AND PRESENTATIONS**

Michelle Carter 315 N. Molalla Avenue. Addressed Council regarding her application and willingness to serve on the Molalla Budget Committee.

1. Application for Budget Committee

Motion made by Councilor Newland to appoint Michelle Carter to the Budget Committee, Seconded by Councilor Childress.

Voting Yea: Councilor Klein, Councilor Childress, Mayor Swigart, Councilor Newland, Councilor Shankle

*(Citizens are allowed up to 3 minutes to present information relevant to the City but not listed as an item on the agenda. Prior to speaking, citizens shall complete a comment form and deliver it to the City Recorder. The City Council does not generically engage in dialog with those making comments but may refer the issue to the City Manager. Complaints shall first be addressed at the department level prior to addressing the City Council.)*

**ADOPTION OF AGENDA**

Motion made by Councilor Childress to adopt the agenda as presented, Seconded by Councilor Newland.

Voting Yea: Councilor Klein, Councilor Childress, Mayor Swigart, Councilor Newland, Councilor Shankle





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**CONSENT AGENDA**

Motion made by Councilor Newland to approve the consent agenda as presented, Seconded by Councilor Shankle.  
Voting Yea: Councilor Klein, Councilor Childress, Mayor Swigart, Councilor Newland, Councilor Shankle

2. City Council Minutes April 10, 2019
3. 18-06 WWTP Headworks Improvements
4. IGA With ODOT For Right of Way Services
5. Resolution 2019-11 Exercising the Power of Eminent Domain for Highway 211
6. Resolution 2019-12 System Development Charges Fee Update

**ORDINANCES, RESOLUTIONS, PROCLAMATIONS**

7. Resolution 2019-04 Special Event

Motion made by Councilor Childress to approve Resolution 2019-04 setting criteria for the Special Events fee,  
Seconded by Councilor Klein.

Voting Yea: Councilor Klein, Councilor Childress, Mayor Swigart, Councilor Newland, Councilor Shankle

8. Resolution 2019-08 Police Department Fee Schedule

Motion made by Councilor Newland to approve Resolution 2019-08 as presented, Seconded by Councilor Shankle.

Voting Yea: Councilor Klein, Councilor Childress, Mayor Swigart, Councilor Newland, Councilor Shankle

**NEW BUSINESS**

**OLD BUSINESS**

9. Discussion Chapter 2.06 Planning Commission

It was the consensus of the Council to have the area/radius be 3 miles based on the information presented by staff.

**REPORTS AND ANNOUNCEMENTS**

Chief Lucich presented each Council member with a letter of commendation for their great service towards both the community and for supporting City of Molalla staff members.

Lucich then presented City Manager Dan Huff with a letter of commendation for his leadership ability both in the Community he serves but with the staff he directs.

CM Huff introduced new staff members Cindy Chauran as the new Senior Accountant who recently came from the City of Stayton. Huff also introduced the new City Planner Alice Cannon with over 25 years of experience in local government.





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Mayor Swigart swore in several officers and administered the oaths of office for promotions within the department as follows;

- 1) Jamil Kassab sworn in as an officer.
- 2) Travis Hill sworn in as an officer.
- 3) Brandon Buchanan sworn in as an officer.
- 4) August Watkins sworn in as a sergeant.
- 5) Christopher Long sworn in as the lieutenant.
- 6) Frank Schoenfeld sworn in as the chief of police.

**ADJOURN**

Motion made by Councilor Childress to adjourn the April 24, 2019 meeting at 7:45 pm, Seconded by Councilor Klein.

Voting Yea: Councilor Klein, Councilor Childress, Mayor Swigart, Councilor Newland, Councilor Shankle

Mayor, Keith Swigart

Date

ATTEST:

Kelly Richardson, CMC  
City Recorder