



AGENDA

MOLALLA URBAN RENEWAL AGENCY MEETING

June 12, 2019

7:00 P.M.

Molalla Adult Center
315 Kennel Ave., Molalla, OR 97038

Member Keith Swigart
Member President Elizabeth Klein
Member Leota Childress
Member DeLise Palumbo
Member Jody Newland
Member Terry Shankle
Member Open Position

Dan Huff, Agency Director
Gerald Fisher, Public Works Director
Christie DeSantis, Executive Admin. Asst.

CALL TO ORDER

Convene Meeting and Roll Call
Pledge of Allegiance

Public Comment/Communications and presentations

Adoption of Agenda

Consent Agenda

1. Approval of the Minutes of January 9, 2019

Public Hearing

2. Resolution No. 2019-02 (staff – Chauran)

A Resolution Adopting the Molalla Urban Renewal Agency Budget for the Fiscal Year 2019/2020; Making Appropriations; and Categorizing and Levying Taxes.

Adjourn

The Molalla City Council meeting will immediately follow adjournment of the MURA meeting.

Agenda posted at City Hall, Senior Center, Library and the City Website at <http://www.cityofmolalla.com/meetings>

This meeting location is wheelchair accessible. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-829-6855



**Minutes of the Molalla Urban Renewal Agency Regular Meeting
Molalla Adult Center
315 Kennel Ave., Molalla, OR 97038
Wednesday, January 9, 2019**

CONVENE MEETING AND ROLL CALL

The regular meeting of the January 9, 2019 meeting of the Molalla Urban Renewal Agency was called to order by Member Jimmy Thompson at 7:00 p.m.

COUNCIL ATTENDANCE:

Member Jimmy Thompson – Present
Member Elizabeth Klein – Present
Member Leota Childress – Present
Member DeLise Palumbo – Present
Member Glen Boreth – Present
Member Cindy Dragowsky – Present
Member Keith Swigart – Present

STAFF IN ATTENDANCE

Dan Huff, Director/City Manager - Present
Gerald Fisher, Public Works Director - Present
Chaunee Seifried, Finance Director – Present
Rod Lucich, Police Chief - Absent
Kelly Richardson, City Recorder - Present
Diana Hadley, Library Director - Absent
Chad Jacobs, City Attorney – Present

Member Palumbo came in late after role call.

Pledge of Allegiance

PUBLIC COMMENT/COMMUNICATIONS AND PRESENTATIONS

None.

ADOPTION OF AGENDA

Motion made by Member Childress to adopt the agenda as presented, seconded by Member Swigart.
Voting Yea: Member Thompson, Member Klein, Member Palumbo, Member Swigart, Member Shankle, Member Childress, Member Newland.

CONSENT AGENDA

None.

ORDINANCES, RESOLUTIONS, PROCLAMATIONS

1. Resolution MURA 2019-01 Budget Officer Appointment

Motion made by Member Swigart to adopt Resolution 2019-01 and appoint City Manager, Dan Huff, as the Budget Officer, seconded by Member Newland. Voting Aye: Member Thompson, Member Klein, Member Palumbo, Member Swigart, Member Shankle, Member Childress, Member Newland

NEW BUSINESS

None.

OLD BUSINESS

None.

REPORTS AND ANNOUNCEMENTS

None.

ADJOURN

Motion made by Member Klein to adjourn the MURA meeting at 7:04 PM, seconded by Member Newland.
Voting Aye: Member Thompson, Member Klein, Member Palumbo, Member Swigart, Member Shankle, Member Childress, Member Newland.

Mayor, Jimmy Thompson

Date

ATTEST: _____
Christie DeSantis, Interim City Recorder

City Of Molalla

Molalla Urban Renewal Agency Meeting

Agenda Category: Ordinances, Resolutions and Proclamations

Subject: *Adopt MURA Budget FY 19/20 Resolution 2019-02*

Recommendation: *Council Approval*

Date of Meeting to be Presented: *June 12, 2019*

Fiscal Impact: *\$1,441,500*

Background:

1. The Molalla Urban Renewal Budget Committee has reviewed and acted on the proposed MURA Budget on May 2, 2019 and has approved and recommended a balanced budget to the City Council for adoption.
2. The recommended budget is \$1,441,500, of which \$332,000 is Reserved Fund Balance.

SUBMITTED BY: Chaunee Seifried, Finance Director
APPROVED BY: Dan Huff, City Manager



**RESOLUTION NUMBER 2019-02
MOLALLA URBAN RENEWAL AGENCY**

**A RESOLUTION ADOPTING THE MOLALLA URBAN RENEWAL AGENCY BUDGET FOR THE
FISCAL YEAR 2019/2020; MAKING APPROPRIATIONS; AND CATEGORIZING AND
LEVYING TAXES**

The board of the Molalla Urban Renewal Agency on the 12th day of June, 2019 sat in regular session for the transaction of agency business.

WHEREAS, the Molalla Urban Renewal Agency Budget Committee has reviewed and acted on the proposed Agency budget; and

WHEREAS, the Molalla Urban Renewal Agency Budget Committee approved and recommended a balanced budget to the Urban Renewal Agency Board on May 2, 2019; and

WHEREAS, in accordance with State law, the Urban Renewal Agency Board has held a public hearing on

the budget as approved and recommended by the Molalla Budget Committee.

NOW, THEREFORE, THE MOLALLA URBAN RENEWAL AGENCY RESOLVES and hereby adopts the FY 2019/2020 Budget approved by the Budget Committee on May 2, 2019, in the amount of \$1,441,500.00, of which \$332,000.00 is in reserves. Copies of the said budget are on file at the Molalla City Hall, 117 N. Molalla Avenue, Molalla, Oregon, 97038.

THE MOLALLA URBAN RENEWAL AGENCY FURTHER RESOLVES as follows:

1. **THAT** the amounts for the purpose of operating the Agency for the fiscal year 2019/2020 budget year be appropriated as follows, beginning July 1, 2019.

Materials & Services	\$ 125,000.00
Capital Improvements	\$ 642,450.00
Debt Service	\$ 242,050.00
Contingency	\$ 100,000.00
Reserves	\$ 332,000.00

TOTAL FY 2019/20 BUDGET FOR MURA \$ 1,441,500.00

2. **THAT** the Budget Officer is authorized to prepare and submit any certifications of the taxes levied that may be deemed necessary by the Oregon Department of Revenue and Clackamas County Assessor.

3. **TO CERTIFY** to the County Assessor for the Downtown Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

Adopted by the Molalla Urban Renewal Agency this 12th day of June, 2019.

City of Molalla, Oregon

By: _____

Keith Swigart, Mayor

ATTEST:

By: _____

Christie DeSantis, Interim City Recorder

FORM UR-1

NOTICE OF BUDGET HEARING

A public meeting of the **MOLALLA URBAN RENEWAL AGENCY** will be held on **JUNE 12, 2019** at 7:00 pm at **MOLALLA ADULT CENTER, 315 Kennel Avenue, Molalla, Oregon**. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the Molalla Urban Renewal Agency Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at the Molalla City Hall between the hours of 8:30 a. m. and 4:30 p. m. or online at www.cityofmolalla.com. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Chaunee Seifried Telephone: 503-829-6855 Email: cseifried@cityofmolalla.com

FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount	Adopted Budget	Adopted Budget
	2017/2018	This Year 2018/2019	Next Year 2019/2020
Beginning Fund Balance/Net Working Capital	\$ 747,500.18	\$ 1,000,000.00	\$ 900,000.00
Revenue from Bonds and Other Debt	\$ -	\$ -	\$ -
All Other Resources Except Division of Tax & Special Levy	\$ 997.31	\$ 1,000.00	\$ 1,500.00
Revenue from Division of Tax	\$ 531,966.32	\$ 500,000.00	\$ 540,000.00
Total Resources	\$ 1,280,463.81	\$ 1,501,000.00	\$ 1,441,500.00

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Materials and Services	\$ 24,977.25	\$ 125,000.00	\$ 125,000.00
Capital Outlay	\$ -	\$ 500,000.00	\$ 642,450.00
Debt Service	\$ 225,144.43	\$ 322,500.00	\$ 242,050.00
Contingencies	\$ -	\$ 100,000.00	\$ 100,000.00
Reserve	\$ -	\$ 544,750.00	\$ 332,000.00
Total Requirements	\$ 250,121.68	\$ 1,592,250.00	\$ 1,441,500.00

FINANCIAL SUMMARY-REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *

Name of Organizational Unit or Program			
FTE for that unit or program			
Molalla Urban Renewal Agency	\$ 250,121.68	\$ 1,592,250.00	\$ 1,441,500.00
FTE	0	0	0
Total Requirements	\$ 250,121.68	\$ 1,592,250.00	\$ 1,441,500.00
Total FTE	0	0	0

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

The approved FY 2019/2020 budget for the Molalla Urban Renewal Agency is balanced as required by state law. The previous fiscal year activities were all within appropriation and the Agency ended with a positive ending fund balance.

STATEMENT OF INDEBTEDNESS

LONG TERM DEBT	Estimated Debt Outstanding July 1	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$0	\$0
Other Bonds	\$2,215,000	\$0
Other Borrowings	\$0	\$0
Total	\$2,215,000	0

Published May 29, 2019

110450