



**Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave., Molalla, OR 97038
Wednesday, May 23, 2018**

- 1. CALL TO ORDER OF THE MOLALLA CITY COUNCIL MEETING; the regular meeting of May 23, 2018 was called to order by Mayor Jimmy Thompson at 7:01 P.M.**

COUNCIL ATTENDANCE:

Mayor Jimmy Thompson – Present
Councilor Elizabeth Klein – Present
Councilor Leota Childress – Present
Councilor DeLise Palumbo – Present
Councilor Glen Boreth – Present
Councilor Cindy Dragowsky – Present
Councilor Keith Swigart – Present

STAFF IN ATTENDANCE

Dan Huff, City Manager - Present
Gerald Fisher, Public Works Director - Present
Chaunce Seifried, Finance Director – Absent
Rod Lucich, Police Chief - Present
Kelly Richardson, City Recorder - Present
Diana Hadley, Library Director - Absent
Chad Jacobs, City Attorney - Absent

- 2. COMMUNICATIONS, PRESENTATIONS, and PUBLIC COMMENT**

Formerly 6 (b), Molalla Youth Sports member Jason Ritter, asked Council for permission to hang banners at Sheets Field and/or Clark Park. Each sponsor gave \$500.00 dollars for the betterment of the fields.

MOTION by Councilor Palumbo: To approve Molalla Youth Sports to hang banners at Sheets Field and Clark Park. Second by Councilor Swigart. Motion carried all ayes (7-0).

Following the approval Mayor Thompson suggested to Council that there be some type of criteria for allowing banners. Following a brief discussion with Council staff is asked to bring back some type of criteria to follow allowing banners.

- 3. ADOPTION OF THE AGENDA**

MOTION by Councilor Klein: To approve the May 23, 2018 agenda as amended. Second by Councilor Childress. Motion carried all ayes (7-0).

- 4. CONSENT AGENDA**

a) City Council Minutes – May 23, 2018



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b) Library Board Minutes – N/A

c) Correspondence – N/A.

MOTION by Councilor Childress: To approve the Consent Agenda as presented. Second by Councilor Dragowsky. Motion carried all ayes (7-0).

5. ORDINANCES, RESOLUTION AND PROCLAMATIONS

a) **Ordinance 2018-07** Creating Chapter 13.02 Utility Billing Payments, City Manager Huff asked for a delay on this item.

6. NEW BUSINESS

a) **Discussion and/or Action on** Regarding Possible Donation for Chamber Project. Councilor Childress presented this item to Council and asked Council to consider being a Silver Sponsor in regards to the Molalla Street Parade for \$1,000. Childress suggested using the Council fund to show unity and involvement with the Chamber. Following a brief discussion and a few questions clarifying what, if any, efforts the City already funds in regards to the Parade, a motion was made. CM Huff pointed out a few areas the City does provide funding for the Parade:

- Public Works provides a number of services before and after the event.
- Police Department provides a number of services as well.
- City waives the application fees.
- New this year, the City is sponsoring, in conjunction with the Buckeroo Association, the portable toilets used during the parade.

Councilor Childress explained the \$1,000 dollars funds a variety of areas for the parade expenses such as awards, banners, and others. It also shows support for the largest event of the year.

MOTION by Councilor Childress: To approve \$1,000 dollars to be a Silver Sponsor in the Parade. Second by Councilor Swigart. Motion defeated ayes (2-5). Nays, Councilor Boreth and Councilor Klein, Mayor Thompson, Councilor Palumbo and Councilor Dragowsky.

MOTION by Councilor Klein: To approve \$1,000 dollars donation for various beatification projects through the Molalla Chamber. Second by Councilor Dragowsky. Motion carried ayes (5-2). Nays, Councilor Boreth and Councilor Swigart.



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- b) **Discussion and/or Action** Regarding Request from Molalla Youth Sports. Mayor Thompson moved this item to discussion and presentations item number 2.
- c) **Discussion and/or Action** on RFP Results Insurance Agent of Record.

MOTION by Councilor Swigart: To approve CM Huff to sign contract with Gustafson Insurance as new agent of record. Second by Councilor Boreth. Motion carried all ayes (7-0).

7. OLD BUSINESS

- a) N/A

8. REPORTS AND ANNOUNCEMENTS

- a) **City Manager** Huff presented the Affordable Housing Grant highlights discussed at the C4 meetings. Cities must meet goal 10 (housing goal) which is mandated by the State of Oregon. The discussion was geared towards the probability of reaching our goal 10 needs. Council discussed what affordable housing is and what it looks like for our area. Following the discussion, Council agreed that a letter of support to the County in support of seeking this grant is appropriate. Mayor Thompson stated he would have a conversation with County and bring more information back to Council regarding the best way to support this grant effort. This event will be June 14.
- ❖ Councilor Klein explained the next item regarding the Clackamas County Arts Alliance. The Arts Alliance travels around to participating cities and assess what the needs of the community might be in regards to the arts and culture.
 - ❖ CM Huff explained in more detail the comfort stations the City is sponsoring in conjunction with the Buckeroo Association during the parade. Huff points out the significance of this because it has been a while since the City and the Buckeroo Association have worked together to sponsor something. The City has a good relationship with the Buckeroo Association today, which is a good thing, and we have all worked very hard to achieve.
 - ❖ CM Huff then went over the PW achievement list again with Council as it is very impressive what the Public Works department and crews have been able to achieve.



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- PWD Fisher presented his monthly report along with an overview of operations currently taking place.
 - ❖ PW is continuing to address a number of items at both the water and sewer plants.
- PWD Fisher highlights achievements over the past two years,
 - ❖ Converted Molalla River intake water permit to water right, which is now locked in as a water right.
 - ❖ Improvements to City Hall parking lot.
 - ❖ Upgrades and improvements to the City Hall administration side of the building.
 - ❖ Completed a paving index and developing a rating system for our paved roads.
 - ❖ Capital Improvement Plan update.
 - ❖ Lagoon leak test.
 - ❖ Completed Molalla Avenue improvements.
- This is just a few of the achievements. Council thanked Fisher for all of his hard work and for the updated reports.
- FD Seifried was absent.
- CR Richardson informed Council their packets would see some changes because of a new agenda meeting management software which was recently purchased. This software should help with both Council and Planning Commission meeting preparation.
- Councilors had mixed comments towards the changes proposed regarding the software.

b) City Councilors

- Councilor Childress talked about the Rural Conference she had attended and the many great ideas how to better involve our community. Childress informed Council that she, Councilor Klein, and Councilor Swigart attended the dedication of the Molalla Gardens Apartments. This event was well attended and very exciting. Childress remarked on the Mayor's statement regarding housing affordability that is really what the discussion has been at the County level. These apartments range from \$642 to \$767 a month for a 3-bedroom apartment. This is affordable housing. Councilor Swigart toured a 3-bedroom unit. He stated his only concern was the fact they build three story units, which required sprinklers since our Fire Department was rated for two story.
- Councilor Klein read a plaque that was presented to the City regarding the project and thanked everyone involved. They were amazed at the staff's ability to respond so quickly when needed. The project went much smoother than anticipated.

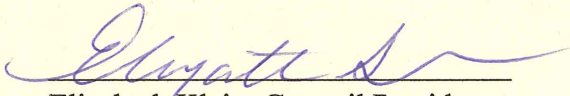


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- Councilor Klein explained that on Friday the Art selection Committee for the Molalla Heritage Art Walk is meeting to interview the artist teams that responded. This project is funded through a tourism grant.
 - Following Councilor Klein's report, CM Huff informed Council that he, PWD Fisher, and Chief Lucich attended the open house for the South Clackamas Transit District Office.
- c) **Mayor Thompson** had nothing more.

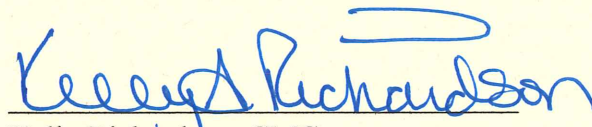
9. ADJOURN

MOTION by Councilor Boreth: To adjourn the meeting of May 23, 2018 at 8:26 pm. Second by Councilor Swigart. Motion carried all ayes (7-0).


Elizabeth Klein, Council President

6/13/18
Date

ATTEST:


Kelly Richardson, CMC
City Recorder