

Molalla City Council – Meeting Agenda
Meeting located at: Molalla Adult Center
315 Kennel Ave, Molalla, OR 97038
August 23, 2017

WORK SESSION BEFORE MEETING 6:30PM

Business meeting will begin at 7:00PM. The Council has adopted Public Participation Rules. Public comment cards are available at the entry desk. Request to speak must be turned into to the Mayor prior to the start of the regular Council meeting.

Executive Session : After the Meeting

1. **CALL TO ORDER – 1,783rd Regular Meeting**
 - A. Call the Meeting to Order – Mayor Thompson
 - B. Flag Salute and Roll Call

2. **COMMUNICATIONS, PRESENTATIONS & PUBLIC COMMENT**
 - A. Swearing in of new Officers for the Molalla Police Department – Lucich
 - B. Minutes: August 9, 2017

3. **CONTINUED BUSINESS**

4. **NEW BUSINESS**
 - A. Citizen Appointments to Boards and Commission – Thompson
 - B. Amendment to the Municipal Code Related to the Authorization of Expenditures – Huff

5. **PUBLIC HEARING**
 - A. Street Vacation for Shirley Street – Huff/Thompson

6. **RESOLUTIONS**

7. **ORDINANCES**
 - A. Ordinance 2017-07: An Ordinance Vacating A Portion Of A Public Right Of Way Located Within The City Limits And Being A Portion Of Shirley Street In The City Of Molalla, Oregon In The County Of Clackamas

8. **REPORTS AND ANNOUNCEMENTS**
 - A. Staff and Council Discussion – Huff

9. **EXECUTIVE SESSION**

Held pursuant to Oregon Public Record Law under ORS 192.660 (2)(E) Real Property Transactions and under ORS192.660 (2) (f) to consider information or records that are exempt by law from public.

10. **ADJOURNMENT**

Minutes of the Molalla City Council Regular Meeting
Molalla Adult Center
315 Kennel Ave. Molalla, OR 97038
Wednesday, August 9, 2017

ATTENDANCE: Mayor Jimmy Thompson, Absent; Councilor Leota Childress, Present; Councilor Glen Boreth, Present; Councilor Elizabeth Klein, Present; Councilor Keith Swigart, Present; Councilor DeLise Palumbo, Absent; Councilor Cindy Dragowsky, Present.

STAFF IN ATTENDANCE: Dan Huff, City Manager, Present; Gerald Fisher, Public Works Director, Present; Chaunee Seifried, Present.

COMMUNICATIONS, PRESENTATIONS & PUBLIC COMMENT

Minutes: July 26, 2017 – Boreth made the motion to approve the minutes as revised that noted the vote on the enterpise zone renewal at the last meeting. Swigart seconded. Motion carried 6-0.

Library Minutes – Informational Only

Representative Rick Lewis for House District 18 informed Council of several House Bills that were passed at the last session. He announced that Molalla will be receiving an additional \$750,000 for the Highway 211 improvements and \$230,000 per year for the next 8-10 years from the implemented fuel tax for local infrastructure and maintenance. There is also opportunity for grant funding through the Safe Routes to School Program and grant funding for bike and pedestrian improvements. Boreth and Thompson thanked Lewis for attending the meeting and providing the community with the information. The both stated that they appreciate his efforts and support for Molalla in his position because that was not really received from his past predecosors.

Frank Walker of Frank Walker and Associates from Salem, Oregon spoke on behalf of his client submittal for an urban growth boundry expansion. He urged the Council to encourage and support city staff in their efforts to review and consider the application. Huff stated that an application has been received but the city is not considering a UGB expansion at this time or in the near future based on other critieria the city has to meet in order to do so.

NEW BUSINESS

Letter of Support for Graves Church

Thompson stated he was approached by Graves Church in Molalla for a letter of support for a grant opportunity for them to replace the roof on that facility. The church is and has been used for emergency preparedness activities if a disaster should happen. There was no opposition from then Council regarding the request so Thompson will draft the letter and provide it to them.

Utilities Rate Study Discussion and Presentation

Steve Donovan of Donovan Enterprises, Inc gave a presentation that covered the information in the Utilities Rate Study included in the agenda. Discussion between staff and Council took place in regard to the rates being proposed and what each one can do and affect the community as a whole. The item will come back to Council at the next meeting.

**Minutes of the Molalla City Council Regular Meeting
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Street Maintenance Fee Discussion

Fisher reviewed the staff report in the agenda packet with Council. Council was focused on page 1 of Pavement Management Options, Fishers staff report memo and the maps with each rate scenario included in the study. After lengthy discussion about a possible gas tax, and each rate option in the study, the Council concluded that a town hall meeting should take place so the public has a chance to weigh in on the topic before Council acts. A town hall meeting has been set for Wednesday, September 20, 2017 at 6:30pm. Location will be at the Molalla Adult Center.

Contract Award – PDG/Dyer Partnership for Wastewater Facility and Infrastructure Master Plan

Boreth made the motion to allow the contract award. Dragowsky seconded. Motion 6-0

Contract Award – PDG/Dyer Partnership for TMDL Implementation Plan (17-14)

Boreth made the motion to allow the contract award. Swigart seconded. Motion 6-0

Contract Award - Waste Water Treatment Plant Headworks Rebuild

Boreth made the motion to allow the contract award. Childress seconded. Motion 6-0

RESOLUTIONS

Resolution 2017-11: A Resolution Initiating Street Vacation Proceedings for Shirley Street

Boreth made the motion to approve the resolution. Childress seconded. Motion 6-0

REPORTS AND ANNOUNCEMENTS

Visioning Project Process, Council Goal Setting and Continued Professional Training

Klien and Childress announced that the third piece of process of sending out the community wide survey will be happening in September. Council decided on a goal setting training date of November 3rd and 4th and staff will be giving an update at the next meeting regarding other training opportunities coming up.

League of Oregon Cities Conference – Registrations need to be turned into Cramer this week to meet the deadlines. Councilors Dragowsky, Boreth, Klien and Palumbo will be attending.

September 13, 2017 Meeting Reset to September 20, 2017

Thompson made the motion to cancel the September 13, 2017 meeting and have a town hall on September 20, 2017. Klien seconded. Motion carried 6-0. The next regular meeting will be September 27, 2017.

Childress thanked the staff for all the hard work presented in tonight's agenda.

Klein reported she attended the C4 Retreat on behalf of the city that was held near Mt. Hood.

Thompson thanked Klien for overseeing the last meeting in his absence, she did a great job.

**Minutes of the Molalla City Council Regular Meeting
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Wednesday, August 9, 2017**

ADJOURNMENT

Councilor Boreth then motioned, seconded by Councilor Swigart to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at approximately 7:49pm.

Sadie Cramer, City Recorder

Jimmy Thompson, Mayor

City Of Molalla

City Council Meeting



Agenda Category: New Business

Subject: TSP Project Advisory Committee Appointments

Recommendation: Council Review

Date of Meeting to be Presented: August 23, 2017

Fiscal Impact: None

Background:

The City has begun the update to the Transportation Master Plan. Earlier this month, staff advertised for Project Advisory Committee (PAC) positions and encouraged representatives of the community to complete an application for appointment to the PAC. Attached is a list of respondents for Mayor and Council consideration. Staff recommends Council appoint representatives from each property class and Planning Commission.

SUBMITTED BY: Gerald Fisher, Public Works Director
APPROVED BY: Dan Huff, City Manager



City of Molalla
Application for Appointment to Transportation Master Plan Project
Advisory Committee (PAC)

Date: 7/27/17

Name: James Bobst	
Address: Pacific Fibre Products, Inc. PO Box 278 Longview WA 98632 (Molalla site address: 300 Shaver Ave & 410 Section Street)	
Home Phone:	
Work Phone: 360-577-7112	
E-Mail: jbobst@pacfibre.com	
Years of Residence Inside City	
Years of Business Ownership Inside City	12/14 to present
Years of Residence Inside Urban Growth Boundary	

Current or
Previous Community

Affiliations or Activities:

I have served as a stakeholder on the WA SR432 advisory committee for our Longview WA operations. This has been a multi-phase project spanning over 10 years. This committee serves in an advisory capacity to state and local authorities on long range planning for the SR432 Industrial corridor that covers I-5 to SR4. I have also worked with the Port of Longview on development of the Port's Industrial Rail Corridor.

Why would you like to serve on this committee and give any other background you might have in this area?

I have experience working cooperatively with state/local officials and planners on developing / implementing projects to improve highway safety, traffic flow, and freight mobility. I have worked closely with state legislators, city, and county officials, and consultants on these projects explaining the necessity and benefits of such improvements as well as providing input with regard to the impacts before/during/after construction.

What transportation related items are you most interested?

Our business depends on trucks to move our products. From our Longview WA Facilities we also operate a fleet of 40 trucks and employ 50 drivers and mechanics. As a representative of both industry and trucking, I believe I could offer a unique perspective in the long term planning process for the safe and efficient interaction of trucks/vehicles with the public along with the city's infrastructure needs, traffic flow, traffic signals, etc.

*Signature: *James P. Bobst* 7/27/17

117 Molalla Ave/PO Box 248 Molalla Oregon 97038
 Ph: 503.829.6855 Fax: 503.829.3676 www.cityofmolalla.com



City of Molalla

Application for Appointment to Transportation Master Plan Project Advisory Committee (PAC)

Date: July 31st, 2017

Name: Mitch Jorgensen	
Address: 13050 S. Molalla Forest Rd, Molalla	
Home Phone: 503-969-3377	
Work Phone: 503-829-5555 ext 15	
E-Mail: mjj@molalla.net	
Years of Residence Inside City	24
Years of Business Ownership Inside City	20
Years of Residence Inside Urban Growth Boundary	0

Current or Previous Community Affiliations or Activities:

Molalla City Councilor Aug 6, 1998 – Dec 31, 2004. Molalla City Budget Committee last two years, Citizen Code committee – presently.

Why would you like to serve on this committee and give any other background you might have in this area?

Familiarity with Molalla Transportation Plans of the past; Molalla Forest Rd user/improver.
Own Heavy Industrial/Trucking company.

What transportation related items are you most interested?

Concern about preserving Molalla downtown
parking and business while providing truck bypass around town. Other highway access
options. Create future public parking areas.

***Signature:**

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City of Molalla
Application for Appointment to Transportation Master Plan Project
Advisory Committee (PAC)

Date: 8-10-17

Name: Lauren Welsh	
Address: 33250 S. Wilhoit Rd	
Home Phone: 541-999-2345 503-310-9900	
Work Phone: 503-829-2274	
E-Mail: oregon_waves@yahoo.com	
Years of Residence Inside City	9 yrs.
Years of Business Ownership Inside City	7 yrs
Years of Residence Inside Urban Growth Boundary	

Current or Previous Community Affiliations or Activities:

Why would you like to serve on this committee and give any other background you might have in this area?

Im interested in the growth of molalla and how it impacts my business and surrounding businesses

What transportation related items are you most interested?

*Signature:

Lauren Welsh

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Ph: 503.829.6855 Fax: 503.829.3676 www.cityofmolalla.com



City of Molalla
Application for Appointment to Transportation
Master Plan Project Advisory Committee (PAC)

Date:

Name:	Debbie Lumb
Address:	780 MARY DRIVE
Home Phone:	503 752 2933
Work Phone:	—
E-Mail:	debbie.lumb780@gmail.com
Years of Residence Inside City	15 years
Years of Business Ownership Inside City	—
Years of Residence Inside Urban Growth Boundary	15 years

Current or Previous Community Affiliations or Activities: planning Commission



Why would you like to serve on this committee and give any other background you might have in this area?

Because I want be a part of the future plans for Molalla

What transportation related items are you most interested? All

***Signature:** Debbie Lud

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97038

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www.cityofmolalla.com

REV: 03/10/15 Citizen Application – City Recorder



City of Molalla

Application for Appointment to Transportation Master Plan Project Advisory Committee (PAC)

Date: 8-15-17

Name:	Garrett Dunn
Address:	703 June Drive Molalla 97038
Home Phone:	
Work Phone:	503-757-8763
E-Mail:	garrettdouglas@yahoo.com
Years of Residence Inside City	10 years
Years of Business Ownership Inside City	
Years of Residence Inside Urban Growth Boundary	

Current or Previous Community Affiliations or Activities:

I'm currently the Vice President of Big Meadow HOA. I've served on the HOA of Big Meadow Board for 4 years.

Why would you like to serve on this committee and give any other background you might have in this area?

Street safety is a big concern in the Big Meadow community. There are many families which means many children of all ages playing on the streets. Speed & traffic safety should be a Big! priority in all communities.

What transportation related items are you most interested?



Residential Safety.

*Signature:

A handwritten signature in black ink, appearing to be "Gatto", followed by a long horizontal line.

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97038

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REV: 03/10/15 Citizen Application - City Recorder

City of Molalla

ORDINANCE No. 2017-___

AN ORDINANCE AMENDING SECTION 1.02.240 OF THE MOLALLA MUNICIPAL CODE RELATED TO THE AUTHORIZATION OF EXPENDITURES.

WHEREAS, Section 1.02.240 of the Molalla Municipal Code regulates approval authority for certain city expenditures; and

WHEREAS, the City desires to amend such approval authority to increase efficiencies.

NOW, THEREFORE, THE CITY OF MOLALLA ORDAINS AS FOLLOWS:

Section 1: Section 1.02.240 of the Molalla Municipal Code is hereby amended as follows (additions in underline and deletions in ~~strikethrough~~ fonts):

1.02.240 Authorization of expenditures.

A. ~~Subject to Sections 21.D. and 22.C.3. of the City Charter, a~~ A department director or manager shall not spend or commit more than \$15,000.00 of budgeted funds without approval of the City Manager.

B. Subject to Section 34.d.1. of the City of Molalla Charter, the City Manager shall receive Council approval prior to ~~spending or committing to~~ making any budgeted expenditures in excess of \$100,000.00 that are outside the scope of regular daily city operations.

C. The City Manager shall receive Council approval prior to making any expenditures, regardless of the dollar amount, if the contemplated expenditure is not included in the adopted budget for the given fiscal year in which the contemplated expenditure is to be made.

Section 2: This Ordinance shall take effect 30 days after enactment.

Adopted this _____ day of _____, 2017.

Approved:

Jimmy Thompson, Mayor

ATTEST this ____ day of _____ 2017.

Sadie Cramer, City Recorder

CITY OF MOLALLA

ORDINANCE 2017-07

AN ORDINANCE VACATING A PORTION OF A PUBLIC RIGHT OF WAY LOCATED WITHIN THE CITY LIMITS AND BEING A PORTION OF SHIRLEY STREET IN THE CITY OF MOLALLA, OREGON IN THE COUNTY OF CLACKAMAS

WHEREAS, the Molalla City Council, on August 9, 2017, initiated a street vacation by action of resolution 2017-11 of the City Council pursuant to Oregon Revised Statutes 271.130, to vacate a portion of a public right of way located within the city limits and being a portion of Shirley Street as described as commencing at the point of intersection of the centerline of Cole Street with the easterly extended southerly right-of-way line of Shirley Street in J.V. Harless addition to Molalla as shown on Exhibit A attached to this Ordinance; and

WHEREAS, the City published notice of a public hearing on the proposed street vacation in the Molalla Pioneer on August 9, 2017, August 16, 2017 and August 23, 2017. City staff posted 3 copies of the notice with all required information at the site of the proposed vacation areas and gave notice by mail to property owners as required by law; and

WHEREAS, the City Council held a public hearing on the proposed vacation on August 23, 2017, at which time the public was invited to appear and give testimony on the proposed street vacations; and,

WHEREAS, the City has received the written consent from all abutting property owners or the consent of more than 2/3 of the affected area as defined by Oregon Revised Statutes, per ORS 271; and

WHEREAS, the public interest will not be prejudiced by the street vacation because the portions of Shirley Street and Cole Street to be vacated are not currently used for access to any adjacent property, are not required to meet City street standards, and are located on an area needed by the City of Molalla to construct improvements for the benefit of the public.

THE CITY OF MOLALLA ORDAINS AS FOLLOWS:

SECTION 1. Those portions of Shirley Street and Cole Street in the City of Molalla, Molalla County, Oregon, described in metes and bounds on Exhibit "A" attached hereto is hereby declared to be vacated, for the length of the vacated right of way, except for the public retention of a perpetual public utility easement for the use, maintenance, repair and replacement of any existing public utility now located under or above the vacated street area, if any.

SECTION 2. Title to the vacated portions of Shirley Street and Cole Street shall devolve to the property owner whose lands border the vacated area pursuant to ORS 271.140.

SECTION 3. A certified copy of this Ordinance shall be filed with the Clerk of Clackamas County in accordance with ORS 271.150.

CITY OF MOLALLA

ORDINANCE 2017-07

SECTION 4. Effective date. This ordinance shall be in full force and effect upon the thirtieth (30th) day after its passage by the Council and approval by the Mayor.

ADOPTED by the City Council on this 27th day of August, 2017, by the following votes:

AYES: _____

NAYES: _____

ABSENT: _____

ABSTAIN: _____

APPROVED and signed by the Mayor this 27th day of August, 2017.

Jimmy Thompson, Mayor

ATTEST: _____
Sadie Cramer, City Recorder

A TRACT OF LAND LOCATED IN THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 5 SOUTH, RANGE 2 EAST, CITY OF MOLALLA, CLACKAMAS COUNTY, OREGON BEING A PORTION OF CLACKAMAS COUNTY DEED DOCUMENT NUMBER 76-22179 AND A PORTION OF CLACKAMAS COUNTY DEED DOCUMENT NUMBER 22-22176 MORE PARTICULARLY DESCRIBED AS;

COMMENCING AT THE POINT OF INTERSECTION OF THE CENTERLINE OF COLE STREET WITH THE EASTERLY EXTENDED SOUTHERLY RIGHT-OF-WAY LINE OF SHIRLEY STREET IN J.V.HARLESS ADDITION TO MOLALLA;

THENCE ALONG SAID SOUTHERLY RIGHT-OF-WAY, SOUTH 79°41'55" EAST, A DISTANCE OF 923.21 FEET TO THE POINT OF BEGINNING;

THENCE NORTH 48°13'55" WEST, A DISTANCE OF 114.94 FEET;

THENCE SOUTH 79°41'55" EAST, A DISTANCE OF 822.73 FEET;

THENCE SOUTH 31°53'54" WEST, A DISTANCE OF 32.27 FEET;

THENCE NORTH 79°41'55" WEST, A DISTANCE OF 636.24 FEET;

THENCE SOUTH 10°18'47" WEST, A DISTANCE OF 30.00 FEET;

THENCE NORTH 79°41'55" WEST, A DISTANCE OF 76.57 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED TRACT CONTAINS 26,801 SQUARE FEET OF LAND, MORE OR LESS. BEARINGS ARE BASED ON OREGON REAL TIME GNSS NETWORK, NAD 83(2011), OREGON NORTH ZONE (3601).

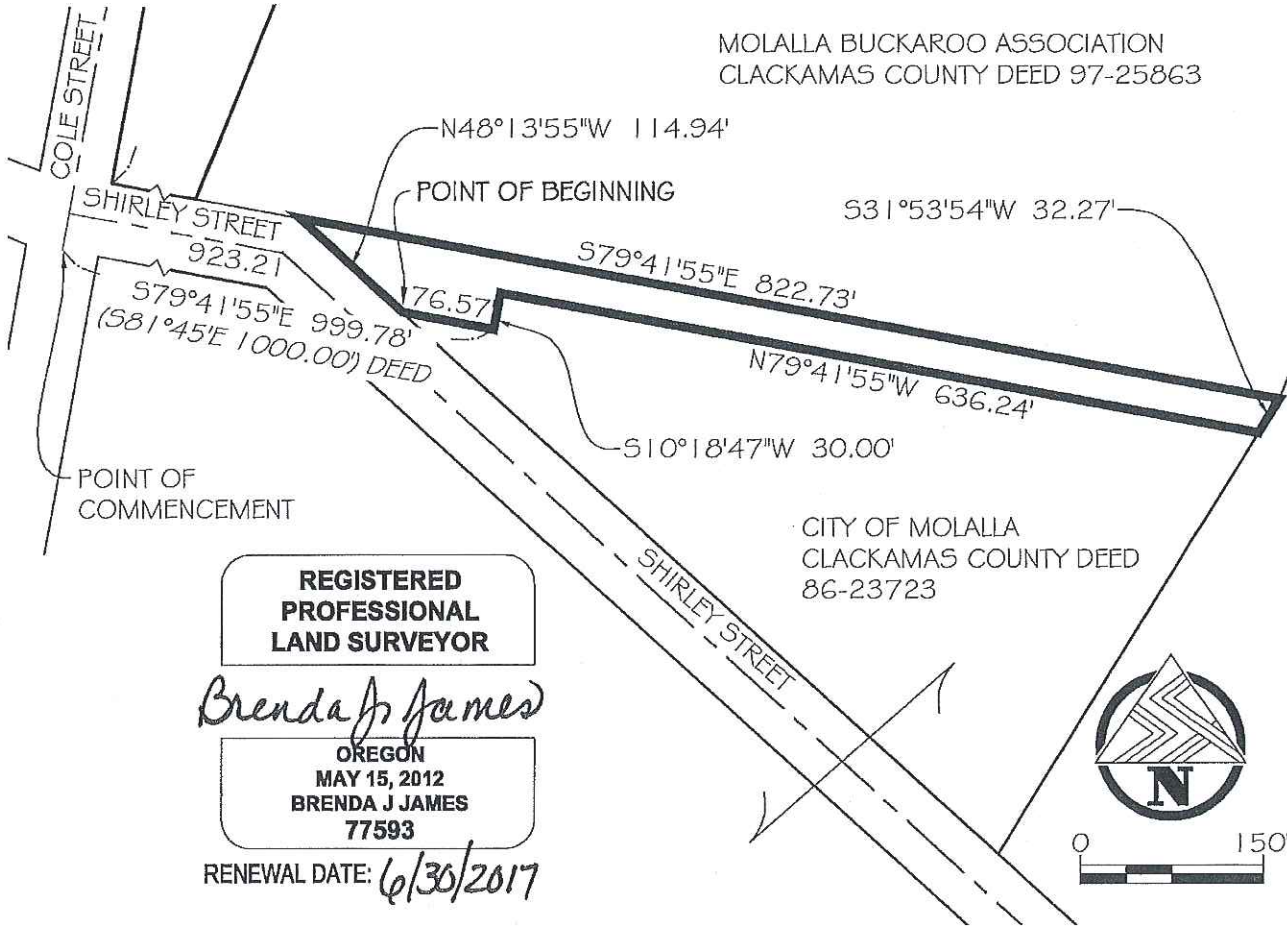


EXHIBIT "A"
MOLALLA STREET VACATION

NOTICE OF PROPOSED STREET VACATION

At its August 9, 2017 meeting, the Molalla City Council voted to conduct a hearing on a proposed street vacation for the following right-of-way:

A TRACT OF LAND LOCATED IN THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 5 SOUTH, RANGE 2 EAST, CITY OF MOLALLA, CLACKAMAS COUNTY, OREGON BEING A PORTION OF CLACKAMAS COUNTY DEED DOCUMENT NUMBER 7G-22179 AND A PORTION OF CLACKAMAS COUNTY DEED DOCUMENT NUMBER 22-2217G MORE PARTICULARLY DESCRIBED AS; COMMENCING AT THE POINT OF INTERSECTION OF THE CENTERLINE OF COLE STREET WITH THE EASTERLY EXTENDED SOUTHERLY RIGHT-OF-WAY LINE OF SHIRLEY STREET IN J.V.HARLESS ADDITION TO MOLALLA; THENCE ALONG SAID SOUTHERLY RIGHT-OF-WAY, SOUTH 79°41'55" EAST, A DISTANCE OF 923.21 FEET TO THE **POINT OF BEGINNING**; THENCE NORTH 48° 13'55" WEST, A DISTANCE OF 14.94 FEET; THENCE SOUTH 79°41'55" EAST, A DISTANCE OF 822.73 FEET; THENCE SOUTH 31 °53'54" WEST, A DISTANCE OF 32.27 FEET; THENCE NORTH 79°41'55" WEST, A DISTANCE OF 636.24 FEET; THENCE SOUTH 100 18'47" WEST, A DISTANCE OF 30.00 FEET; THENCE NORTH 79°41'55" WEST, A DISTANCE OF 76.57 FEET TO THE **POINT OF BEGINNING**.

THE ABOVE DESCRIBED TRACT CONTAINS 26,801 SQUARE FEET OF LAND, MORE OR LESS. BEARINGS ARE BASED ON OREGON REAL TIME GNSS NETWORK, NAD 83(2011), OREGON NORTH ZONE (3601).

A public hearing will be held on August 23, 2017 at 7:00pm, at Molalla City Council Chambers, 315 Kennel Ave, Molalla. The purpose for the hearing is to accept oral and written public testimony regarding a proposed Ordinance vacating the above described public right-of-ways.

More information about the proposed vacation is available for public review at the City Recorder's office at 117 N. Molalla Ave in Molalla or by email: Cityrecorder@cityofmolalla.com