



Molalla Parks Community Program Committee

Meeting Minutes

October 10, 2024

5:30 PM

Molalla City Hall

117 N Molalla Ave, Molalla, OR 97038

1. CALL TO ORDER AND ROLL CALL

- A. Time: Jody called to order at 05:30PM
- B. In attendance: Jody Newland, Kristy Hodgkinson, Betty White, and Staff Liaison Crystal Robles (Bill and Lupita Robles arrived later into meeting.)

2. CONSENT AGENDA

- a. Meeting Minutes Approved
 - i. Approve August 8, 2024 Meeting Minutes
 - ii. Approve September 12, 2024 Meeting Minutes

3. GENERAL BUSINESS

• New Staff Liaison

Crystal introduced herself as the new Staff Liaison for Parks CPC. Presented committee with Meeting Policies and Procedures new to Community Program Committee's.

Conversation led to discussing different banks to research in efforts to open a Parks CPC Account. City Manager Huff recommends CPC to speak to Jennifer at local US Bank. This branch volunteers and focuses on giving back to the community.

• Community Development Staff Report and Presentation

Crystal read Staff Report on behalf of Community Development: In 2021, the Clark Park Gazebo was partially destroyed during severe ice storms. City staff have prioritized its repair for the current fiscal year. In September 2024, Joshua W., a young man aiming for Eagle Scout status, approached the City with a proposal to restore the gazebo. He is collaborating with his mother, Jill, a Mechanical Engineer, and his troop leader, Scott Gumm, a seasoned General Contractor. Joshua's initial task was to identify suitable replacement options for the gazebo. Gazebo has been budgeted for in City Budget. Jody and Kristy both commented the metal roof would be an asset and noted the style of the building would go well with the current buildings at Clark Park. After discussion among members Parks CPC collectively agreed on a 24'x24' Pre-Designed Post and Beam, Pavilion Kit to be recommended to Molalla City Council.

Gazebo conversation led to lighting conversation in the parking area of Clark Park. CPC would like to know more about lighting options. Bohlander Field kept its lights on at one point in time; the possibility to have them on again.

• Update: Molalla Parks Plan PAC Meeting 10/3/2024

Jody and Crystal provided short summary regarding the Molalla Parks Plan PAC Meeting that was held virtually on October 3, 2024. At this point the PAC is in the final draft stage. Jody confirmed the final draft will be provided to CPC when available.

• September Sign Class Update

There were fourteen sign packs sold and an approximate profit of \$280.00, (Paid \$210 Coordinator/ \$175 turned into Parks CPC Fund). Next Sign Class is scheduled for 12/08/2024 from 2-4:00p (\$40.00/ Sign or \$30.00/Pack of 3 Ornaments).

• Pampered Chef

Kristy collected a profit check and will ask for receipt to receive reimbursement for \$59.00 Grill.

- Harvest Festival is October 26, 2024, from 10-12p at Long Park.

• Krispy Kreme

Next donut sale is October 12, 2024, from 9-12p at Rotary Park. Donuts will be sold per dozen for \$20.00. Currently there are 24 Prepaid Orders and 80 dozen ordered to sell (with an order of 80 dozen, CPC received 10 for free)

- December Meeting All present CPC members agreed to cancel the December Parks CPC Meeting.



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- **New FUN-raisers**

Different ideas were presented regarding new fundraisers. Some ideas mentioned were: Tamales Fundraiser, Mrs. Fields, El Charrito Dinner evening, Flower Baskets (Bill and Lupita will look into this further for Spring 2025, idea of placing donation jars at different businesses in town, sale of poinsettias, Amy Williams had spoken with Jody regarding a Comedy Night, she knows of a comedian that charges only \$400.00 and Molalla Brewing Company may be a good venue. Amy may be able to attend November's Meeting to discuss further. Sale of Christmas Tree's was also discussed and possible person from who to obtain trees at a low cost. Betty will be working on obtaining more information from Busy Bee Embroidery and Quilting.

- **Wreaths**

More information will be received from Vicki Helmig to present to CPC in the November Meeting.

- **El Charrito**

Crystal to follow up with El Charrito, possibility of December Fundraiser.

- **Figaro's**

Kristy Will provide update at next meeting with more information on fundraiser

- **Fire Foods**

Possibility of having Fire Foods hold a fundraiser night – will provide more information next meeting.

- **Bingo Night**

Discussed involving fellow businesses to raffle off prizes and setting this fundraiser for Spring of 2025. More details to come.

4. NEXT MEETING

November 14, 2024 at 05:30p at Molalla City Hall

5. ADJOURN

Adjourned at 7:10p