



Minutes of the Molalla City Council Work Session

City Hall via Conference Call

6:30pm

117 N. Molalla Ave, Molalla, OR 97038

April 22, 2020

1. **THE MOLALLA CITY COUNCIL WORK SESSION of April 22, 2020 was called to order by Mayor Keith Swigart at 6:30pm.**

COUNCIL ATTENDANCE:

Mayor Keith Swigart – Present
Councilor Elizabeth Klein – Present
Councilor Leota Childress – Present
Councilor DeLise Palumbo – Present
Councilor Terry Shankle – Present
Councilor Jody Newland – Present
Councilor Crystal Robles - Present

STAFF IN ATTENDANCE

Dan Huff, City Manager - Present
Christie DeSantis, City Recorder - Present
Alice Cannon, Planning Director - Present

1. DISCUSSION ITEMS

A. Planning Fee Update

Planning Director Cannon proposed a Planning Fee Update schedule to Council. The last fee update was in 2013. Director Cannon mailed Council members three documents outlining the proposed fee changes. (Documents are included in these Meeting Minutes.)

Councilor Newland inquired about the tree permit fee. Director Cannon explained that our current Tree Code is a very weak Code. She feels it is difficult to interpret and enforce. We do not currently charge a fee, however our Code requires that we do.


There was discussion among the Council regarding the Tree Code, whether to charge a fee, required communication with the City, and having a new Tree Code altogether. This is an item that will be addressed at a future meeting.

Mayor Swigart asked for the difference between Type I, Type II, and Type IV Code Interpretation Applications. Director Cannon explained; Type I – Staff Level Review (Associate Planner can complete), Type II – Staff Level Review (requires Director Cannon's review), and Type III – Planning Commission review, Type IV – Planning Commission and City Council review.

Councilor Palumbo inquired about the Historic Designation and Removal and the proposed \$2,000 fee. Director Cannon explained that this item is something that is labor intensive to staff. The City has three or four sites. Discussion continued surrounding Historic Sites. Councilors felt that this fee should be removed from the proposed fee schedule.

2. ADJOURN

The meeting was adjourned at 6:56pm.



Keith Swigart, Mayor

May 13, 2020
Date

ATTEST: 

Christie DeSantis, City Recorder