
City file #



Public Works Department
117 N Molalla Avenue
PO Box 248
Molalla, Oregon 97038
Phone: (503) 829-6855
Fax: (503) 829-3676

DRIVEWAY, SIDEWALK, AND/OR CURB AND GUTTER CONSTRUCTION PERMIT

LOCATION _____

IMPROVED/EXISTING STREET:

_____ Ft. x _____ Ft. = _____ Ft.²

DRIVEWAY

_____ Ft. x _____ Ft. = _____ Ft.²

SIDEWALK

_____ Ft. x _____ Ft. = _____ Ft.²

CURB CUT

UNIMPROVED/NON-EXISTING STREET:

REMARKS _____

The applicant agrees to do the above work in accordance with the City of Molalla Municipal Code Section 12.16 and the City of Molalla Public Works Design Standards and other specifications or standards as approved by the Public Works Director. Copies of the City of Molalla Public Works Design Standards are available at City Hall, 117 N. Molalla Ave., and at <http://www.cityofmolalla.com/publicworks/page/public-works-design-standards> (see section 6.0).

The applicant agrees to protect and save harmless the City of Molalla, and each of its officers and employees against any injury or damages that may result from the acts of said applicant on or in said street and against any damage or liability of any character whatsoever arising or growing out of any said applicant due to the issuance of this permit.

The applicant agrees to replace any and all work which falls within a 1 year period. Failure shall be determined by the City of Molalla Public Works Department, and shall be indicated by, but not limited to, cracking outside of contraction joints and settlement, elevation causing grade difference of ¼" (6.4mm) or failure to meet ADA standards.

SIGNATURE

PRINT NAME

ADDRESS

PHONE

EMAIL

Permission is hereby granted for construction in accordance with the above application:

DATE

SIGNATURE – PUBLIC WORKS DEPT.

PERMIT PROVISIONS

1. Permittee agrees to save, keep and hold harmless the City of Molalla, its officers, agents and employees from all damages, costs or expenses in law or equity that may at any time arise or be set up because of damage to property, or of personal injury received by reason of or in the course of performing work authorized by this permit which may be occasioned by any act or omission of the permittee, his agents or employees. The City will not be liable for any accident, loss or damage to the work prior to its completion and acceptance. This permit is for Public Right-Of-Way area only and does not include any work on private property.
2. Permit is void **60 days** after date of issue unless otherwise noted. A time extension shall be requested not less than 24 hours prior to expiration.
3. Concrete curb, sidewalk, gutters, driveway approaches, alley entrances, paving repairs, etc. shall be constructed per ODOT Standard Details & Drawings. http://www.oregon.gov/ODOT/HWY/ENGSERVICES/pages/standard_drawings_home.aspx
4. A copy of this permit shall be kept at the work site.
5. Work authorized by this permit includes removal and replacement of improvements as necessary.
6. Oregon law requires that the rules adopted by Oregon Utility Notification Center be followed. Those rules are set forth in OAR 952-001-0010 to 0090. You may obtain copies of the rules by calling the center or online at www.callbeforeyoudig.org. **Call before you dig - Portland Metro Area 811 or 503-246-6699.**
7. Permittee shall adequately safeguard all excavations and obstructions with barricades, lights and/or other suitable safety devices per the current "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" (mutcd.fhwa.dot.gov/), Federal Highway Administration and follow all OSHA rules and regulations. If the permittee fails to adequately safeguard the public, the City shall place barricades and lights at the expense of the permittee. Placement of safety devices by the City shall not relieve the permittee from liability.
8. Permittee shall coordinate 24 hours in advance of any street closure with Public Works at 503.759.0218 for each day any street is to be closed.
9. Fire Department access to fire hydrants shall be maintained at all times.
10. Water shall not be taken from a fire hydrant until Bulk Water Usage approval has been obtained from the Public Works, 117 N. Molalla Ave., 503.829.6855, press 1.
11. **A minimum of 24 hours' advance notice must be given for inspection requests at 503.759.0218** (exclusive of Saturdays, Sundays and holidays). Forms and subgrade must be inspected and approved before ordering Portland Cement Concrete or Asphaltic Concrete. Failure to obtain approval before proceeding with work may be cause for rejection.
12. Any work done without proper inspections will be subject to rejection. Permittee shall request inspections when: (1) forms are complete/ready for concrete; (2) subgrade is compacted and ready for pavement or concrete; (3) excavation is started; (4) sewers are ready for testing; (5) backfill compaction is in progress; (6) temporary resurfacing has been placed; (7) all work authorized by this permit has been completed; and (8) any time assistance is needed to assure compliance with City requirements. Reinspections required due to site or work not being ready for inspection when scheduled or for the replacement of defective work, shall be done at the expense of the permittee.
13. Curbs with depressions for vehicular access will not be accepted until a standard driveway approach has been constructed at each depression. Where none exists, a sidewalk adjoining such driveway approaches shall be constructed.
14. Failure to secure permits for previous work or failure to pay fees due on previous permits shall render the applicant, permittee or employees ineligible for any other City permit until such fees and penalties are paid.
15. Any applicant or contractor who has done work in public rights-of-way not in conformance with City Standard Specifications, Standard Drawings or Special Provisions, or who violates the City Code shall be ineligible to do work in public rights-of-way until such deficiency has been corrected to the satisfaction of the Public Works Director.
16. Construction activities are allowed between 7:00 a.m. and 8:00 p.m., provided equipment is maintained in good repair and any sound dissipating devices are maintained in good working order. (Ord. 2003-02 §1)
17. Contractors shall have a City of Molalla Business License, including all required contractors' licenses.